

GOVERNMENT OF INDIA
MINISTRY OF TEXTILES
OFFICE OF THE DEVELOPMENT COMMISSIONER FOR HANDLOOMS
WEAVERS' SERVICE CENTRE (WSC)
1ST FLOOR, N.S. BUILDING, CIVIL LINES,
NAGPUR – 440001 (MAHARASHTRA)
Tel : 0712-2552135, e-mail: nagpurwsc@gmail.com

NOTICE INVITING E-TENDER

Tender Notice No.: WSCN/ADMN./1(40)/786

Sub: Inviting **Expression of Interest (Eoi)** under two bid Tender system (Technical and Financial bid) from the reputed entities by the Head of Office, Weavers' Service Centre, Nagpur, a subordinate office under the Office of the Development Commissioner for Handlooms for empanelment of suppliers for supply of following items:

1. Handlooms and Handloom accessories

For the beneficiaries of various Handloom Pockets of Maharashtra & Madhya Pradesh State in the Outside Cluster Development Programme (CDP) scheme, a component under National Handloom Development Programme (NHDP) through the CPP Portal www.eprocure.gov.in/eprocure/app.

For any technical related queries in uploading tender, contact through the CPP Portal www.eprocure.gov.in

CPP Portal Help Desk No.: 0120-4200462, 0120-4001002, 0120-4001005

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Weavers Service Centre (WSC), O/o Development Commissioner for Handlooms, Ministry of Textiles, Government of India, Nagpur invites online bids from the interested entities/agencies through two bid system (Technical and Financial) for empanelment of suppliers for supply of items mentioned at Annexure-I for the beneficiaries of various Handloom Pockets of Maharashtra & Madhya Pradesh State in the Outside Cluster Development Programme (CDP) scheme, a component under National Handloom Development Programme (NHDP).

- 1 The tender document may be downloaded from the CPP portal www.eprocure.gov.in/eprocure/app. But online bids must be submitted through CPP Portal www.eprocure.gov.in/eprocure/app. Offline/Manual bids will not be accepted. Bidders are advised to follow the instructions provided in the enclosed RFP. THE CRITICAL DATE SHEET is as under.

CRITICAL DATES		
1.	Publishing Date	24/03/2022 at 17:00 Hrs
2.	Document Download Starting Date and Time	24/03/2022 at 18:00 Hrs.
3.	Bid Submission Starting Date and Time	25/03/2022 at 09:00 Hrs.
4.	Bid Submission End Date and Time	13/04/2022 at 18:00 Hrs.
5.	Fee/Technical Bid Opening Date & Time	18/04/2022 at 11.00 Hrs.
6.	Financial Bid Opening Date and Time	Will be intimated after evaluation of Technical Bid.

2. Bid documents may be scanned with **150 dpi with color option** which helps in reducing size of the scanned document. **All the bid documents may be scanned followed by page by page into a single PDF file.**

3. Bidders shall not tamper/modify the tender, including downloaded financial bid template in any manner. In case, if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and bidder will be blacklisted from doing any business with WSC, Nagpur.
4. Bidders are advised to visit the websites of www.handlooms.nic.in and CPP portal (www.eprocure.gov.in/eprocure/app) regularly till closing date of submission of tender for any corrigendum/addendum/amendment.
5. **EMD (Earnest Money Deposit):** Removed; bidders have to submit Bid Security Declaration in lieu of EMD.
6. **List of Items:** The detailed list of items proposed to be purchased through this tender with specifications are specified at **Annexure-I of the RFP** enclosed.
7. **List of documents to be attached with bids:** Details are given in the RFP enclosed.
8. **Submission of bids:** Details are given in the RFP enclosed.
9. **Opening and Evaluation of bids:** Details are given in the RFP enclosed.
10. **Modification and Withdrawal of Bids.**
 - (a) The Bidder may modify (resubmit) bid after submission, as per the provisions available in the portal. No bid shall be modified after the deadline for submission of bids.
 - (b) If bidder desires to withdraw before bid submission closing date/time, he may do so online in the portal and offline EMD would be refunded. Once withdrawn online, he cannot participate again in this tender.
 - (c) No bid may be withdrawn in the interval between the deadline for submission of bids and expiry of the period of the specified bid validity. Withdrawal of a bid during this period will result in forfeiture of Bidder's Bid Security/EMD.

REQUEST FOR PROPOSAL (RFP)

Ref: Tender Notice No.: WSCN/ADMN/1(40)/786

Expression of Interest (Eoi) are invited under two bid Tender system (Technical and Financial bid) from the reputed entities by the Head of Office, Weavers' Service Centre, Nagpur, a subordinate office under the Office of the Development Commissioner for Handlooms for empanelment of suppliers for supply of following items:

1. Handlooms and Handloom accessories

For the beneficiaries of various Handloom Pockets of Maharashtra & Madhya Pradesh State in the Outside Cluster Development Programme (CDP) scheme, a component under National Handloom Development Programme (NHDP).

1. Background

The handloom sector is the second largest employer in India. This sector is unorganized and dispersed. On the National Handloom Day Celebrated in Varanasi on 7th August 2016, the Hon'ble Minister of Textiles, announced "Hathkargha Samvardhan Sahayata (HSS) scheme" to provide financial assistance to handloom weavers for technological up-gradation of looms & accessories, so as to improve quality of the fabric and enhance productivity in handloom pockets. Govt. of India will provide financial assistance to the extent of 90% of the cost of loom/accessories and remaining 10% will be borne by the beneficiaries. Guidelines of HSS are available in the website of Office of the Development Commissioner for Handlooms www.handlooms.nic.in

2. Empanelment of suppliers

For supply of identified items as per **Annexure-I**, Expression of Interest (Eoi) are invited from interested entities manufacturing these items.

3. Scope of Work

For empanelment of suppliers for supply of specified items to the beneficiaries of various Handloom Pockets of Maharashtra & Madhya Pradesh State in the Outside Cluster Development Programme (CDP) scheme, a component under National Handloom Development Programme (NHDP, as per the specifications mentioned in the RFP and supply within 30 days of receipt of supply order. Supplier shall ensure delivery & installation of items with prior intimation to the Outside CDP Clusters mentioned in the RFP and as mentioned in the purchase order.

4. Specifications of Items

- The items to be supplied should be new, of good quality and comply with the parts specifications and quality norms as attached in Annexure-I. A sample of each item along with Photographs/Catalogues/specification clearly describing the items are to be submitted to the Weavers' Service Centre, Nagpur before closing date of submission of bids.
- Supplier needs to stamp/emboss/engrave all items supplied by him with a unique code for identification which will be conveyed to him while placing the Purchase Order. Quality of item will be checked by consignee at the time of taking delivery and has to fulfill the consignee's satisfaction.

- Any deviations found from approved specifications and quality of the items supplied will result in cancellation of the order and the supplier may be asked to take back the material at his own cost.
- All items should carry a warranty of one year against any manufacturing defects from date of Installation/ Commissioning.

5. Eligibility Criteria for submission of EoI.

- a) The Supplying entity should be a registered entity/agency.
- b) The entity/agency must have GST registration.
- c) The Supplying entity should have minimum three years' experience in manufacturing/supplying the items for which bids are submitted for last 3 years i.e 2018-19, 2019-20 and 2020-21. (In case of startups who are registered with MSME, this condition may be relaxed subject to meeting of quality and technical specifications).

6. Information to the Bidders on E-tendering

- a) Online bids must be submitted through CPP Portal www.eprocure.gov.in/eprocure/app. Offline/Manual bids will not be accepted.
- b) Detailed Process to Registration/Search/Preparation/Submission of the tender through the following process :

The bidders are required to submit soft copies of their bids electronically on the CPP portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP portal. More information useful for submitting online bids on the CPP portal may be obtained at <http://eprocure.gov.in/eprocure/app>.

Registration :

- i. Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <http://eprocure.gov.in/eprocure/app>) by clicking on the link "Click here to Enroll". Enrolment on the CPP Portal is free of charge.
- ii. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- iii. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- iv. Upon enrolment, the bidders will be required to register their valid digital Signature Certificate (DSC) (Class II or class III Certificates with signing key usage) issued by any certifying Authority recognized by CCA India (e.g.Sify/TCS/nCode/eMudhra etc.), with their profile.

- v. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
- vi. Bidder then logs in to the site through the secured log-in by entering their user ID/Password and the password of the DSC/ e-Token.

Searching of Tender Documents:

- i. There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- ii. Once the bidders have selected the tenders they are interested in, they may download the required documents/ tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS/email in case there is any corrigendum issued to the tender document.
- iii. The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification/ help from the Helpdesk.

Preparation of Bids

- i. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- ii. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- iii. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF/ XLS / RAR / DWF/JPG formats. Bid documents may be **scanned with 150 dpi with color option** which helps in reducing size of the scanned document.
- iv. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN Card copy, audited balance sheet, GST registration, etc.) has been provided to the bidders. Bidders can use "My Space" or "Other important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

Submission of Bids

- i. Bidder should log into the site well in advance for bid submission so that he/she can upload the bid in time. i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- ii. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- iii. The bidder has to select the payment option as “offline” to pay the EMD as applicable and enter details of the instrument.

The Bidder should prepare the Bid Security Declaration in lieu of EMD as per the instructions specified in the tender document. The original should reach to **“The Head of Office, Weavers' Service Centre, 1st Floor, N.S. Building, Civil lines, Nagpur (Maharashtra)-440001”** latest by the closing date and time of submission of bids. Otherwise the uploaded bid will be rejected.

Or

Micro and Small Enterprises registered for stores specified in the tender are **exempted from payment of earnest money** only on the submission of MSME registration certificates as applicable. This exemption is valid only if the Bidders declare his UAM Number while furnishing the details in the Annexure-III (Details of Supplier) and on submission of a proof of UAM number.

- iv. A standard Bill of Quantity (BoQ) format for financial bid has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the BoQ format provided and no other format is acceptable. Bidders are requested to download the BoQ file, open it and complete the colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the file name. If the BoQ file is found to be modified by the bidder, the bid will be rejected.
- v. The server time (which is displayed on the bidder's dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- vi. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured socket layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- vii. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- viii. Upon the successful and timely submission of bids (i.e. after clicking “Freeze Bid Submission” in the portal), the portal will give a successful bid submission message & a bid

summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

- ix. The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass by the bidder or his authorized signatory or his authorized representative (the authorized representative must carry the authorization letter signed by the bidder or his authorized signatory) for any bid opening meetings.

The on-line bids both Technical Bid and Financial bid duly furnished in COVER-I & COVER-II respectively should be uploaded by the due date and time as per the schedule given in Critical Date Sheet. Tenders should not be submitted offline.

However the bidder should submit the following **before the closing date of bid submission**

1. Declaration of Bid Security Deposit in lieu of EMD or EMD exemption certificate and
2. A sample of item of each item along with Photographs/Catalogues/specification clearly describing the items are to be submitted to the Weavers' Service Centre, Nagpur before closing date of submission of bids.

7. Documents to be Attached to Cover I (Technical Bid)

The scanned copies of the following documents must be uploaded in the technical bid:

- i. As per Office Memorandum No. F/9/4/2020-PPD dated 12.11.2020 issued by Ministry of Finance, provision of Bid Security/ Earnest money deposit (EMD) has been done away with and only provision for Bid Security declaration has been kept in the Bid Documents. (Format of Bid Security declaration is given at **Annexure-II**). The soft copy of the Bid Security declaration must be uploaded online and **Original Hard Copy of the Bid Security declaration must be submitted to The Head of Office, Weavers' Service Centre, 1st Floor, N.S. Building, Civil lines, Nagpur (Maharashtra)- 440001 on or before the closing date.**

Or

Micro and Small Enterprises Registered and exempted for stores specified in the tender should submit the exemption certificate as applicable.

The MSEs are exempted from Bid Security declaration, Subject to furnishing of relevant valid certificate for claiming exemption.

(Micro and Small Enterprises (MSE) must, along with their offer, provide proof of their being registered as MSE (indicating the terminal validity date of their registration) item tendered, with any agency mentioned in the notification of the Ministry of Micro, Small and Medium Enterprises (Ministry of MSME), indicated a) District Industries Centres, b) Khadi and Village Industries Commission, c) Khadi and Village Industries Board, d) Coir Board, e) National Small Industries Corporation, f) Head of Officiate of Handicraft and Handloom and g) Any other body specified by the Ministry of MSME as per the guidelines provided under the Manual for procurement of Goods 2017.

- ii. Copy of the Registration Certificate of the Entity.
- iii. Copy of the valid GST Registration certificate of the Entity
- iv. Copy of the PAN card of the Entity.

- v. Copy of **audited** Balance sheet and Profit and Loss account of last 3 years (2018-19, 2019-20 and 2020-21) **audited by the Chartered Accountant.**
- vi. Copy of Income tax returns filed for the last 3 Assessment years (2018-19, 2019-20 and 2020-21)
- vii. Scanned copies Photographs/drawings/catalogues/specifications describing the items clearly in respect of the items for which the bid is submitted.

(Please note that hard copies of these documents should also be submitted physically to the Head of Office, Weavers' Service Centre, Nagpur on or before the closing date of submission of bids.)

- viii. Copy of supply orders or proof of their execution by the entity for supply of the items for which bid is submitted for the last 3 years, ending 31st March (2018-19 to 2020-21)
- ix. Details of the Supplier in **Annexure III** duly signed by the Authorized Signatory. The bidder should note that items (proposed to be supplied) must be selected only from the list of items mentioned in **Annexure I.**
- x. Acceptance Letter of RFP in **Annexure-IV** duly signed as a token of acceptance.
- xi. Power of attorney for the authorized signatory duly signed by the proprietor of the entity in **Annexure V.**
- xii. Undertaking for the non-blacklisting duly signed in **Annexure VI**
- xiii. Bank account details in Bank mandate form (duly signed by the account holder and Bank authorities) in **Annexure VII.**

Note:

1. In case the bidder fails to submit any of the documents, the other part of their tender i.e. 'COVER-II' shall not be considered for further download and shall be rejected straightway without any further reference. The Technical Bids and other documents i.e. 'COVER-I' will be downloaded and evaluated at the first stage to select the technically capable and competent bidders. At the second stage, Financial/Price Bid i.e. COVER-II of only the technically accepted offers will be downloaded and evaluated further. After opening of COVER-I, if all the Bids are found technically unacceptable, the Financial (Price Bid) i.e. COVER-II submitted by the bidders against this tender shall not be opened/downloaded for obvious reasons.

8. Documents to be submitted in Cover II (Financial Bid)

Schedule of Price Bid in the form of attached Bill of Quantity (BoQ). The Proforma provided in the CPP Portal must be downloaded and filled in and digitally signed and uploaded online by the bidder.

9. Assistance to Bidders

- Any queries relating to the tender document and the terms and conditions contained therein should be addressed to The Head of Office, Weavers' Service Centre, 1st Floor, N.S. Building, Civil lines, Nagpur (Maharashtra)-440001.
- Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24 x 7 CPP Portal Helpdesk. The contact number for the helpdesk is **0120-4200462, 0120-4001002, 0120-4001005.**

10. Process/Evaluation of bids

a) Technical Bids

- i) Only those Bids will be evaluated which are found to be fulfilling all the eligibility and qualifying requirements of the RFP.
- ii) Technical Bids will be opened and evaluated by the Evaluation Committee. The committee will evaluate the suitability of the items for which they submitted, the bid based on the evaluation of documents, specifications and details submitted.
- iii) The Evaluation Committee report finalizing the technically eligible bidders based on the study of the documents and the suitability of the product will be published through the CPP portal within a reasonable time.
- iv) Date of opening Financial Bids will also be through CPP portal and bidders are also informed through e-mail/telephone.

b) Financial/Price Bids

- i) Only Financial bids pertaining to the technically eligible bidders will be considered for opening and evaluation by the committee.
- ii) The bidders who have quoted the lowest price for specific items, will be declared L1 for that particular item. Thereby there may be different L1 for different items.
- iii) The bidder who quoted the lowest price for an item will be declared as L1 if the price quoted by him is found reasonable. If it is found not reasonable, negotiation with the L1 party may be carried out, and the price of the item will be fixed accordingly. If it is found that quantities of the materials/items are more and to be supplied at a short notice and to give wider choice in respect of different handloom pockets, other eligible bidders may also be counter offered to supply of the materials/items at the above fixed price by the Tender Evaluation Committee. If some/all of the eligible bidders accept to supply at the above price, then those parties who have accepted for supply of the materials/items, may also be considered for empanelment along with the L1 party and the L1 party should not have any objection for the above condition as this is only for empanelment of suppliers. In such cases the Procuring Entity reserves the right to split the contract quantity between suppliers.
- iv) **In financial bid, prices quoted need to be inclusive of all costs, including transportation of items to beneficiaries premises, satisfactory installation/fitting of items etc.**
- v) The Evaluation Committee reserves the right to accept/reject any bid without assigning any reason.
- vi) The decision of the Evaluation committee shall be final and binding on all the bidders.

11. Delivery, Installation of Items and Payment

- i. WSC, Nagpur shall place the supply order with the supplier. Supply order shall contain details of the consignee i.e name, address, mobile number, name of the item(s) to be supplied with specification and cost, time limit (30 days) for the delivery etc. **The supplier is required to submit an undertaking to this effect for processing the bills.**
- ii. If it is noticed that the item(s) supplied do not confirm to the specifications & quality as per RFP, WSC, Nagpur shall have the all the right to reject the item(s) in part or full.
- iii. No Advance payment will be made along with supply order. Payment will be fully released only after supply and satisfactory installation of the items at Beneficiaries premises of Handloom Pockets. Payment will be made in Gol: Beneficiary Share= 90:10 ratio.

12. Warranty

One year from the date of installation of items. The supplier shall be liable to replace the items supplied or repair any defects within the warranty period free of cost.

13. Performance Security

The Supplier will be required to deposit Performance Security for an amount of 5% of the value of the order in the form of Bank Guarantee (in original) from Commercial Bank in favour of "The Senior Accounts Officer, Pay & Accounts Office, Ministry of Textiles, Mumbai" payable at Mumbai with a validity of minimum one year from the date of issue. The same will be returned to the supplier within 12 months after completion of all contractual obligations of the supplier including Warranty obligations. Format of the Bank Guarantee will be supplied along with the purchase order.

14. Other Terms and Conditions

- i. The prices quoted should be valid for minimum one year with a provision for extending the same for second year by the WSC, Nagpur, subject to consent of the suppliers.
- ii. Periodical updates to the Weavers' Service Centre, Nagpur regarding the progress of the supplies.
- iii. Confidentiality of the data provided by the Weavers' Service Centre, Nagpur should be maintained.
- iv. Supplier shall ensure training to the concerned Staff/Official for operation of the Machine/Equipment's.
- v. There may be slight modifications of specification of Frame loom/Pit loom and other handloom accessories and solar lighting unit based on requirement of the beneficiaries of the concerned handloom pockets of Silk/Cotton belt.

15. Rights of Weavers' Service Centre (WSC)

- WSC, Nagpur reserves the right to accept/reject any or all bids received without assigning any reason whatsoever or may call for any additional information/clarification, if so required.

- WSC, Nagpur reserves the right to amend or add the terms and conditions of the tender through corrigendum/addendum till the closing date and time of submission of bids on its own or in response to the clarification of the prospective bidders and these will be binding on all the bidders.

16. Agreement Cancellation

- i. In the event of supplier willfully/otherwise not supplying the items within 30 days after placing the supply order, Weavers' Service Centre, Nagpur at its sole discretion shall cancel this agreement in writing and forfeit the value of items already supplied, along with suitable penalty and action will be taken against the supplier.
- ii. If any information furnished by the supplier is found to be incorrect /untrue or terms and conditions are violated, then the WSC, Nagpur shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

17. Court Jurisdiction

This shall be subject to the exclusive jurisdiction of courts at Nagpur, Maharashtra state.

18. Force Majeure

Should any Force Majeure circumstance arise, each of the contracting party shall be excused for the non-fulfilling or for the delayed fulfillment of any of its contractual obligations, if the affected party within 15 days of its concurrence inform the other party in writing.

Force majeure shall mean fire, flood, natural calamities or any other acts as war, turmoil strikes (as not limited to the establishment of the seller), sabotage, and explosion and quarantine restrictions beyond the control of either party.

19. Miscellaneous

In case of any further clarification or information, following may be contacted:

The Head of Office, Weavers' Service Centre, 1st Floor, N.S. Building, Civil lines, Nagpur (Maharashtra)-440001, Tel: 0712-2552135, e-mail: nagpurwsc@gmail.com

20. Arbitration & Reconciliation Act

In event of any dispute or difference between the parties here to, such disputes or differences shall be resolved amicably by mutual consultation. If such resolution is not possible then the unresolved dispute or difference shall be referred to arbitration of the sole arbitrator to be appointed by the Development Commissioner (Handlooms), Ministry of Textiles, New Delhi. The provisions of Arbitration and Conciliation Act, 1996 (no.26 of 1996) shall be applicable to the arbitration under this clause. The venue of such arbitration shall be at Delhi or any other place, as may be decided by the arbitrator. The language of arbitration proceedings shall be final and binding on the parties. The expenses incurred by each party in connection with the preparation, presentation shall be borne by the party itself.

Pending the submission of and/ or decision on a dispute, difference or claim or until the arbitral award is published; the parties shall continue to perform all of their obligations under this agreement without prejudice to final adjustment in accordance with such award.

21. Disclaimer

- i. Though adequate care has been taken in preparation of this Request for Proposal (RFP) document, the entity submitting bids in response to this TENDER should satisfy itself that the information provided in the RFP document is complete in all respects.
- ii. The Head of Office, Weavers' Service Centre, Nagpur (Ministry of Textiles, Government of India) does not make any representation or warranty as to the accuracy, reliability or completeness of the information in this Request for Proposal document.
- iii. Neither The Head of Office, Weavers' Service Centre, Nagpur nor its employees will have any liability to any prospective Agency/supplier/entity or any other person under the law of contract, tort, the principles of restitution or unjust enrichment or otherwise for any loss, expense or damage which may arise from or be incurred or suffered in connection with anything contained in this Request for Proposal document, any matter deemed to form part of this Request for Proposal document, the award of the Assignment, information or any other information supplied by or on behalf of D. C. Handlooms or their employees, to any consultant or otherwise arising in any way from the selection process for the Assignment.
- iv. The Head of Office, Weavers' Service Centre, Nagpur reserves the right to withhold or withdraw the process at any stage without assigning any reason whatsoever, with intimation to all who submitted the Request for Proposal Application.
- v. The Head of Office, Weavers' Service Centre, Nagpur, reserves the right, without any obligation or liability, to accept or reject any or all the bids at any stage of the process, to cancel or modify the process or change/modify/amend any or all provisions of this Request for Proposal Document, at any time, without assigning any reason whatsoever.

LIST/SPECIFICATIONS OF ITEMS REQUIREDRef: **Tender Notice No.: WSCN/ADMN./1(40)/786****1. Handlooms and Handloom accessories**

Sl. No	Handlooms/Accessories/ Equipments	Specification with material Details
1.01	54" REED SPACE WOODEN FRAME LOOM ALONG WITH REED HEALD (suitable for Jacquard mounting)-Complete set for operating Minimum 04 No. treadles	FRAME DETAILS
		Vertical Poles- 4" x 4" x 6' (Sajha/seasoned wood)
		Horizontal Cross Bars- 3" x 2" x 6' (Sajha /seasoned wood)
		Side frame bottom cross bars- 3" x 2" x 6' (Sajha /seasoned wood)
		Side frame top cross bars -3" x 2" x 6' (Sajha /seasoned wood)
		Side frame Middle cross bars- 4" x 2" x 7' (Sajha /seasoned wood)
		Back Rest- 3" x 2½" x 5'6" (Sajha /seasoned wood)
		Front Rest- 3" x 2½" x 5'6" (Sajha /seasoned wood)
		Cloth Guide Cross Bar- 3" x 2" x 6'6" (Sajha /seasoned wood)
		Lever Stand- 3" x 2" x 6'6" (Sajha /seasoned wood)
		Levers- 2" x ¾" x 2' (Sajha /seasoned wood)
		Treadles- 2" x 1½" x 5'6" (Sajha /seasoned wood)
		Long lams- 2" x 1½" x 5' (Sajha /seasoned wood)
		Short lams- 2" x 1" x 4'6" (Sajha /seasoned wood)
		Heald staves- 1½" X ¾" X 5' (Sajha /seasoned wood)
		Treadle Brackets-2" x 2" x 8" (Sajha /seasoned wood)
		Weavers seat-10" x 1½" x 6' (Sajha /seasoned wood)
		warp beam-5" dia (Sajha /seasoned wood)
		Cloth Beam- 4" dia (Sajha /seasoned wood)
		Cloth Beam Bracket 4" X 4" X 1'
		Warp Beam Bracket- 4" X 4" X 1½'
		Lam stand- 2" X 1" X 2'
		SLEY DETAILS
		Race board- 3" x 2" x 7'6" (Teak Wood)
		Sley swords- 4" x 1½" x 4' (Sajha /seasoned wood)
		Sley holding Bar- 3" x 1'6" x 6'6" (Teak Wood)
		Sley Middle cross bar- 3" x 1½" x 5' (Sajha /seasoned wood)
		Reed Cap-3" x 1½" x 5' (Sajha /seasoned wood)
		Shuttle box side plate- 3" x ¾" x 1'6" (Teak Wood)
		Shuttle box end plate-1" x 3" X 9" (Sajha /seasoned wood)
End Plates supporting bars- 3" x 1" x 2'6" (Sajha /seasoned wood)		
Set of Reed and Heald (for Silk/Cotton weaving)		
1.02	56" REED SPACE WOODEN FRAME LOOM ALONG WITH REED HEALD (suitable for Jacquard mounting)-Complete set for operating Minimum 04 No. treadles	Same as 54" REED SPACE Wooden Frame loom except- Race board – 3" x 2" x 7'8" Reed cap- 3" x 1½" x 5'2"
1.03	60" REED SPACE WOODEN FRAME LOOM ALONG WITH REED HEALD (suitable for Jacquard mounting)-Complete set for operating Minimum 04 No. treadles	FRAME DETAILS
		Vertical Poles- 4" x 4" x 6' (Sajha/seasoned wood)
		Horizontal Cross Bars- 3" x 2" x 6' (Sajha /seasoned wood)
		Side frame bottom cross bars- 3" x 2" x 6' (Sajha /seasoned wood)
		Side frame top cross bars -3" x 2" x 6' (Sajha /seasoned wood)
		Side frame Middle cross bars- 4" x 2" x 7' (Sajha /seasoned wood)
		Back Rest- 3" x 2½" x 6' (Sajha /seasoned wood)
		Front Rest- 3" x 2½" x 6' (Sajha /seasoned wood)
		Cloth Guide Cross Bar- 3" x 2" x 6'6" (Sajha /seasoned wood)

		Lever Stand- 3" x 2" x 7" (Sajha /seasoned wood)
		Levers- 2" x ¾" x 2" (Sajha /seasoned wood)
		Treadles- 2" x 1½" x 5" (Sajha /seasoned wood)
		Long lams- 2" x 1" x 5" (Sajha /seasoned wood)
		Short lams- 2" x 1" x 4" (Sajha /seasoned wood)
		Heald staves- 1½" X ¾" X 5" (Sajha /seasoned wood)
		Treadle Brackets-2" x 2" x 8" (Sajha /seasoned wood)
		Weavers seat-10" x 1½" x 6" (Sajha /seasoned wood)
		Warp beam- 5" dia (Sajha /seasoned wood)
		Cloth beam-4" dia (Sajha /seasoned wood)
		Cloth Beam Bracket 4" X 4" X 1"
		Warp Beam Bracket- 4" X 4" X 1½"
		Lam stand- 2" X 1" X 2"
		SLEY DETAILS
		Race board- 3" x 2" x 8" (Teak Wood)
		Sley swords- 4" x 1½" x 4" (Sajha /seasoned wood)
		Sley holding Bar- 3" x 1" x 7" (Teak Wood)
		Sley Middle cross bar- 3" x 1½" x 5" (Sajha /seasoned wood)
		Reed Cap-3" x 2" x 5" (Sajha /seasoned wood)
		Shuttle box side plate- 3" x ¾" x 1" (Teak Wood)
		Shuttle box end plate-1" x 3" X 9" (Sajha /seasoned wood)
		End Plates supporting bars-3" x 1" x 2" (Sajha /seasoned wood)
		Set of Reed and Heald (for Silk/Cotton weaving)
1.04	66" REED SPACE WOODEN FRAME LOOM ALONG WITH REED HEALD (suitable for Jacquard mounting)-Complete set for operating Minimum 04 No. treadles	Same as 60" REED SPACE Wooden Frame loom except - Race board – 3" x 2" x 8" Reed cap- 3" x 2" x 6"
1.05	72" REED SPACE WOODEN FRAME LOOM ALONG WITH REED HEALD (suitable for Jacquard mounting)-Complete set for operating Minimum 04 No. treadles	FRAME DETAILS Vertical Poles- 4" x 4" x 7" (Sajha/seasoned wood) Horizontal Cross Bars- 3" x 3" x 8" (Sajha /seasoned wood) Side frame bottom cross bars- 4" x 2" x 6" (Sajha /seasoned wood) Side frame top cross bars -3" x 2" x 6" (Sajha /seasoned wood) Side frame Middle cross bars- 4" x 2½" x 7" (Sajha /seasoned wood) Back Rest- 3" x 2½" x 8" (Sajha /seasoned wood) Front Rest- 3" x 2½" x 8" (Sajha /seasoned wood) Cloth Guide Cross Bar- 3" x 2" x 8" (Sajha /seasoned wood) Lever Stand- 3" x 2" x 8" (Sajha /seasoned wood) Levers- 2" x ¾" x 2" (Sajha /seasoned wood) Treadles- 2" x 1½" x 6" (Sajha /seasoned wood) Long lams- 2" x 1" x 6" (Sajha /seasoned wood) Short lams- 2" x 1" x 5" (Sajha /seasoned wood) Heald staves- 1½" X ¾" X 6" (Sajha /seasoned wood) Treadle Brackets-2" x 2" x 8" (Sajha /seasoned wood) Weavers seat-10" x 1½" x 8" (Sajha /seasoned wood) Warp beam-5" dia (Sajha /seasoned wood) Cloth beam-4" dia (Sajha /seasoned wood) Cloth Beam Bracket 4" X 4" X 1" Warp Beam Bracket- 4" X 4" X 1½" Lam stand- 2" X 1" X 2" SLEY DETAILS Race board- 3½" x 2½" x 10" (Teak Wood) Sley swords- 4" x 1½" x 5" (Sajha /seasoned wood) Sley holding Bar- 3" x 1" x 9" (Teak Wood) Sley Middle cross bar- 3" x 1½" x 7" (Sajha /seasoned wood) Reed Cap-3" x 2½" x 6" (Sajha /seasoned wood) Shuttle box side plate- 3" x ¾" x 2" (Teak Wood) Shuttle box end plate-1" x 3" X 9" (Sajha /seasoned wood) End Plates supporting bars-3" x 1" x 2" (Sajha /seasoned wood) Set of Reed and Heald (for Cotton weaving)

1.06	96" REED SPACE WOODEN FRAME LOOM ALONG WITH REED HEALD (suitable for Jacquard mounting)-Complete set for operating Minimum 04 No. treadles	FRAME DETAILS
		Vertical Poles- 5" x 5" x 7' (Sajha/seasoned wood)
		Horizontal Cross Bars- 3" x 3" x 10' (Sajha /seasoned wood)
		Side frame bottom cross bars- 4" x 2" x 6'6" (Sajha /seasoned wood)
		Side frame top cross bars -3" x 2" x 6'6" (Sajha /seasoned wood)
		Side frame Middle cross bars- 4" x 2½" x 7'6" (Sajha /seasoned wood)
		Back Rest- 3" x 3" x 10'(Sajha /seasoned wood)
		Front Rest- 3" x 3" x 10'(Sajha /seasoned wood)
		Cloth Guide Cross Bar- 3" x 2" x 10'(Sajha /seasoned wood)
		Lever Stand- 3" x 2" x 10'6" (Sajha /seasoned wood)
		Levers- 2" x 1" x 2'6" (Sajha /seasoned wood)
		Treadles- 2" x 1 ½" x 6'6" (Sajha /seasoned wood)
		Long lams- 2" x 1" x 7' (Sajha /seasoned wood)
		Short lams- 2" x 1" x 6'6" (Sajha /seasoned wood)
		Heald staves- 1½" X ¾" X 9' (Sajha /seasoned wood)
		Treadle Brackets-2" x 2" x 8" (Sajha /seasoned wood)
		Weavers seat-10" x 1½" x 10' (Sajha /seasoned wood)
		Warp beam- 6" dia (Sajha /seasoned wood)
		Cloth beam – 5" dia (Sajha /seasoned wood)
		Cloth Beam Bracket 4" X 4" X 1'
		Warp Beam Bracket- 4" X 4" X 1½'
		Lam stand- 2" X 1" X 2'
		SLEY DETAILS
		Race board- 3½" x 2½" x 12'6"(Teak Wood)
		Sley swords- 4" x 1½" x 5' (Sajha /seasoned wood)
		Sley holding Bar- 3" x 1'6" x 10'6"(Teak Wood)
		Sley Middle cross bar- 3" x 1½" x 8'6" (Sajha /seasoned wood)
Reed Cap-3" x 2½" x 9' (Sajha /seasoned wood)		
Shuttle box side plate- 3" x ¾" x 2' (Teak Wood)		
Shuttle box end plate-1" x 3" X 9" (Sajha /seasoned wood)		
End Plates supporting bars 3" x 1" x 3' (Sajha /seasoned wood)		
Set of Reed and Heald (for Cotton weaving)		
1.07	102" REED SPACE WOODEN FRAME LOOM ALONG WITH REED HEALD (suitable for Jacquard mounting)-Complete set for operating Minimum 04 No. treadles	Same as 96" REED SPACE Wooden Frame loom except - Race board – 3" x 2½" x 13" Reed cap- 3" x 2½" x 9'6"
1.08	54" REED SPACE FRAME LOOM WITH HOLLOW IRON FRAME ALONG WITH REED HEALD- Sizes of different parts are as above suitable according to 54" reed space frame loom.	54" REED SPACE FRAME LOOM WITH HOLLOW IRON FRAME- Sizes of different parts are as above suitable according to 54" reed space wooden frame loom, along with Set of Reed and Heald (for silk/Cotton weaving).
1.09	56" REED SPACE FRAME LOOM WITH HOLLOW IRON FRAME ALONG WITH REED HEALD - Sizes of different parts are as above suitable according to 56" reed space frame loom.	56" REED SPACE FRAME LOOM WITH HOLLOW IRON FRAME- Sizes of different parts are as above suitable according to 56" reed space wooden frame loom, along with Set of Reed and Heald (for silk/Cotton weaving).
1.10	60" REED SPACE FRAME LOOM WITH HOLLOW IRON FRAME ALONG WITH REED HEALD- Sizes of different parts are as above suitable according to 60" reed space frame loom.	60" REED SPACE FRAME LOOM WITH HOLLOW IRON FRAME- Sizes of different parts are as above suitable according to 60" reed space wooden frame loom, along with set of Reed and Heald (for silk/Cotton weaving).
1.11	66" REED SPACE FRAME LOOM WITH HOLLOW IRON FRAME ALONG WITH REED HEALD- Sizes of different parts are as above suitable according to 66" reed space frame loom.	66" REED SPACE FRAME LOOM WITH HOLLOW IRON FRAME- Sizes of different parts are as above suitable according to 66" reed space wooden frame loom, along with set of Reed and Heald (for silk/Cotton weaving).
1.12	72" REED SPACE FRAME LOOM WITH HOLLOW IRON FRAME ALONG WITH REED HEALD- Sizes of different parts are as above suitable according to 72" reed space frame loom.	72" REED SPACE FRAME LOOM WITH HOLLOW IRON FRAME- Sizes of different parts are as above suitable according to 72" reed space wooden frame loom along with set of Reed and heald (for Cotton weaving).

1.13	96" REED SPACE FRAME LOOM WITH HOLLOW IRON FRAME ALONG WITH REED HEALD- Sizes of different parts are as above suitable according to 96 reed space frame loom.	96" REED SPACE FRAME LOOM WITH HOLLOW IRON FRAME- Sizes of different parts are as above suitable according to 96" reed space wooden frame loom, along with set of Reed and heald (for Cotton weaving).
1.14	102" REED SPACE FRAME LOOM WITH HOLLOW IRON FRAME ALONG WITH REED HEALD- Sizes of different parts are as above suitable according to 96 reed space frame loom.	102" REED SPACE FRAME LOOM WITH HOLLOW IRON FRAME- Sizes of different parts are as above suitable according to 102" reed space wooden frame loom, along with set of Reed and heald (for Cotton weaving).
2.01	PIT LOOM ALONG WITH REED HEALD (suitable for Dobby mounting)-Complete set.	56" REED SPACE WOODEN PIT LOOM:- Sizes of different parts are as above suitable for 56" reed space pit loom, including installation and pitting charges along with set of Reed and Heald (for Silk/Cotton weaving).
2.02		60" REED SPACE WOODEN PIT LOOM:- Sizes of different parts are as above suitable for 60" reed space pit loom, including installation and pitting charges, along with Set of Reed and Heald (for Silk/Cotton weaving).
3.01	Pneumatic jacquard lifting System	Pneumatic jacquard lifting system for set of 2 handlooms.
3.02		Pneumatic jacquard lifting system for set of 4 handlooms.
4.01	Motorized lifting device for Jacquard	Single lever Motorized lifting device for jacquard.
4.02		Two lever Motorized lifting device for jacquard.
4.03		Three lever Motorized lifting device for jacquard.
5	Multiple box motion device	2 X 1 Multiple Box motion device (Double Peti)
6.01	Twin Cloth Weaving machanism	Twin cloth weaving mechanism upto 66"
6.02		Twin cloth weaving mechanism upto 72"
7	Multiple Buti Weaving Sley	Multiple buti (Spot motif) weaving sley having capacity of minimum 9 buti (spot) in 50" working spot and 60" reed space.
8.01	WARP BEAM	5" dia For 56" loom
8.02		5" dia for 60" loom
8.03		5" dia for 66" loom
8.04		5" dia for 72" loom
8.05		6" dia for 96" loom
8.06		6" dia for 102" loom
9.01	CLOTH/FABRIC BEAM	4" dia For 56" loom
9.02		4" dia for 60" loom
9.03		4" dia for 66" loom
9.04		4" dia for 72" loom
9.05		5" dia for 96" loom
9.06		5" dia for 102" loom
10.01	Warping machine	Normal Warping Machine:- Drum Length- 110", Frame Height – 36", Bar Size- 4"x4", Side bar length- 60", Side bar size- 3"x4", Front/lower bar Back- 120", Back upper Bar-120", Gaiting Post height- 30", Gaiting post Width- 8", Gaiting Post thickness- 3" 72" & 90". Circumference -05 yards, Bottom 2½" x 2" Sal Wood/ 2"x1½" Iron fixed on iron ring,03 No. of Iron ring, iron spoke 3/8" iron pipe 2" axle with tension giving device or belt & weight break and attached beaming stand, 200 bobbin capacity creel, heck, leasing device winding rod etc. A complete set.
10.02		Motorized warping machine: - Sizes are as above with complete set of 0.25-0.5 HP capacity motor arrangement for warping and beaming.
11.01	Pirn/bobbin Winding machine	Cycle wheel charka (Chain & Sprocket system) with mill spindle.
11.02		High speed motorized pirn/bobbin winding machine with 0.25-0.5 H.P. capacity electric motor & regulator for speed control.
11.03		High Speed motorized pirn cum bobbin/dubba winding machine (Capacity- Minimum 06 Spindle)

12	Take-up & let off motions on the existing handloom (including fitting charges)	5-wheel take – up motion with complete set including Spike roller pipe, Spikes roller and Let-off motion set including fitting charges (on the existing loom)
13.01	Dobby	8 lever Dobby with full accessories (lattice chain of 25 lags and 200 pegs)
13.02		16 lever Dobby with full accessories (lattice chain of 25 lags and 200 pegs)
13.03		24 lever Dobby with full accessories (lattice chain of 50 lags and 200 pegs)
13.04		32 lever Dobby with full accessories (lattice chain of 25 lags and 200 pegs)
14	Jacquard with complete set (punching plate box and puncher, Comber board frame-6 ^{1/2} X 1 ^{1/2} Sal wood, Comber board perforated net, Jacquard fitting frame- 3” X 2, neck cord, yellow cord for harness , Top and Bottom coupling (Nylon), Lingos 10”/12”,) including installation	100 hooks
		200 hooks
		240 hooks
		300 hooks
15.01	Shuttles	Standard size wooden Shuttle for silk weaving
15.02		Standard size wooden Shuttle for Cotton weaving
15.03		Standard size wooden Roller Shuttle for Cotton weaving
16	Plastic bobbin	Plastic bobbin of 2.5” X 5” size
17.01	Pirn	Plastic pirn of 4” size
17.02		Plastic pirn of 5” size
18.01	Heald and Reed set	72s X50” size Nylon Heald set with steel reed
18.02		76s X 50”size Nylon Heald set with steel reed
18.03		48s X 50”size Nylon heald Set with steel reed
18.04		48s X 66”size Cotton/Wire heald Set with steel reed
18.05		64s X 50”size Nylon heald set with steel reed
18.06		52s X 60” size Cotton/wire heald set with steel reed
18.07		52s X 66” size Cotton/wire heald set with steel reed
18.08		52s X 96” size Cotton/wire heald set with steel reed
18.09		52s X 102” size Cotton/wire heald set with steel reed
18.10		60s X 50” size Cotton/wire heald set with steel reed
18.11		52s X 60” size Cotton heald set
18.12		52s X 66” size Cotton heald set
18.13		52s X 94” size Cotton heald set
18.14		48s X 60”pitch bound steel reed
18.15		48s X 64”pitch bound steel reed
18.16		48s X 66”pitch bound steel reed
18.17		48s X 94”pitch bound steel reed
18.18		52s X 54”pitch bound steel reed
18.19		52s X 60”pitch bound steel reed
18.20		52s X 66”pitch bound steel reed
18.21		52s X 94” Pitch bound steel reed
18.22		56s X 60” Pitch bound steel reed
18.23		56s X 66” Pitch bound steel reed
18.24		56s X 94” Pitch bound steel reed
18.25		60s X 50” Pitch bound steel reed
18.26		60s X 60” Pitch bound steel reed

18.27		60s X 66" Pitch bound steel reed
18.28		60s X 96" Pitch bound steel reed
18.29		60s X 102" Pitch bound steel reed
18.30		64s X 64"pitch bound steel reed
18.31		Loose harness healds (Pkt. of 100 Pcs.)
18.32		27 G 13" size wire healds (Pkt. of 1000 Pcs.)
18.33		27 G 9½" size wire healds (Pkt. of 1000 Pcs.)

BID SECURITY DECLARATION FROM BIDDERS IN LIEU OF EMD

(To be submitted in Agency's own letter head)

Ref: Tender Notice No.: WSCN/ADMN./1(40)/786

Dated_____

I/We, the authorized signatory of M/s
participating in the subject tender No. WSCN/ADMN./1(40)/786 for the items(s) mentioned at
Annexure-I do hereby declare:

- i) That I/We availed the benefit of waiver of EMD while submitting our offer against the subject Tender and no EMD being deposited for the said tender.
- ii) That in the relevant withdraw/modify our bid during the period of validity OR I/We fail to execute formal contract agreement within the given timeline OR I/We fail to submit a performance security within the given timeline OR I/We commit any breach of Tender Conditions/Contract which attracts inner action of forfeiture of EMD and I/We will be suspended from being eligible for bidding/award of full feature contract(s) of Weavers Service Centre, Nagpur for a period of one year from the date of committing such breach.

(Signature of Authorized Signatory of the Bidder, with Official Seal)

Name of the Authorized Signatory.....

Name of the Agency.....

DETAILS OF THE SUPPLIER

(To be submitted in Agency's own letter head)

Ref: Tender Notice No.: WSCN/ADMN./1 (40)/786

1.	Name of Entity		
2.	Address		
3.	Name of Proprietor		
4.	Tele. No.	Office:	
		Residence:	
		Mobile:	
		Fax No.:	
		e-mail :	
5.	Year of Establishment of Agency/Organization		
6.	No. of years of experience in manufacturing items		
7.	GST Registration No. and Date of Registration.		
8.	PAN Card No. and Date of Issue		

9. Maximum capacity for supplying Handloom Accessories in a month

Name of the item (As per Annexure -I)	Monthly Capacity (in number)

10. Number of personnel employed	Technical	
	Non-technical	

11. Annual Sales Turnover of last three years supported by audited Balance Sheet (Rs. in lakh)	Year	Sales Turnover (Rs in Lakh)
	2018-19	
	2019-20	
	2020-21	
12. Profit of last three years supported by Audited Profit and Loss Account (Rs. in lakh)	Year	Profit (Rs. In lakh)
	2018-19	
	2019-20	
	2020-21	
13. Complete address of manufacturing facility/facilities		
14. Complete address of the retail shop, if any		
15. Any other specific information you would like to furnish		

This is to certify that I/we before signing this bid have carefully read the contents of the Bid Document and fully understood all the terms and conditions contained therein and undertake myself/ourselves to abide by the same.

I /We hereby declare that the information /facts provided is true, correct and to best of my/our knowledge and belief.

Note: Please strike out Not Applicable (N/A) against the columns, which does not relate, while filling up the above formats.

Date:

Place:

Signature of Bidder

Name of Bidder

Name of the firm/agency

Seal of Bidder

RFP ACCEPTANCE LETTER

(To be submitted in Agency's own letter head)

To
The Head of Office,
Ministry of Textiles, Government of India,
Weavers' Service Centre,
1st Floor, N.S. Building, Civil Lines,
Nagpur (Maharashtra)-440001

Sub: Acceptance of Terms & Conditions of RFP for supply of items.

Ref: Tender Notice No.: WSCN/ADMN./1 (40)/786

Name of RFP/Work: - Empanelment of Supplier for Supply of items mentioned at Annexure-I to the Beneficiaries of various Handloom Pockets of Maharashtra & Madhya Pradesh State in the Outside Cluster Development Programme (CDP) scheme, a component under National Handloom Development Programme (NHDP).

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned 'RFP/Work' from the web site(s) namely www.eprocure.gov.in/eprocure/app as per your tender notice, given in the above mentioned website(s).
2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. 1 to 26 (including all documents like annexure(s) etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/ organizations too have also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.
5. I / We do hereby declare that our Firm/Agency/ has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.
6. I / We certify that all information furnished by the our Firm/Agency is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully,

(Signature of the Bidder, with Official Seal)

FORMAT FOR POWER OF ATTORNEY FOR THE AUTHORISED SIGNATORY

(To be submitted in Agency's own letter head)

To,

The Head of Office,
Ministry of Textiles, Government of India,
Weavers' Service Centre,
1st Floor, N.S. Building, Civil Lines,
Nagpur (Maharashtra)-440001

Dear Sir,

With reference to **Tender Notice No.:** WSCN/ADMN./1(40)/786

We hereby authorize the following person as authorized signatory to carry out necessary bid formalities with the Weavers' Service Centre with reference to this RFP and authorize to sign the bid documents and contract/ agreement with the Weavers' Service Centre, Nagpur.

Name of the Person:

Designation:

Specimen Signature 1.

Specimen Signature 2.

The above Signatures are made in my presence and are duly certified by me

Yours faithfully

Place:

Date:

(Signature of the Proprietor)

Name:

Designation:

Seal of the Agency

U N D E R T A K I N G O N B L A C K L I S T I N G

(To be submitted in Agency's own letter head)

Ref: Tender Notice No.: WSCN/ADMN./1(40)/786

It is certified that my firm/agency/company/entity has never been black listed by any of the Departments/Autonomous Institutions/Universities/Public Sector Undertaking of the Government of India or State Government and no criminal case is pending against the said firm/agency as on date.

Signature of the Bidder:

Place:

Name of the Authorized Signatory:

Date:

Name of the Firm/agency:

Seal of the Firm/Agency:

MANDATE FORM

Electronic Clearing Service (Credit Clearing)/ Real Time Gross Settlement (RTGS)
Facility for receiving payments.

A. Details of Accounts Holder:-

Name of Account Holder	
Complete Contact Address	
Telephone Number/Fax/E-mail	

B. Bank Account Details:-

Bank Name	
Branch Name with Complete Address, Telephone No. and E-mail	
Whether the Branch is Computerized?	
Whether the Branch is RTGS enabled? If yes then what is the Branch's IFSC Code	
Is the Branch also NEFT enabled?	
Type of Bank Account (SB/Current/Cash Credit)	
Complete Bank Account No.(Latest)	
MICR Code of Bank	

Date of effect:-

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information I would not hold the use Institution responsible. I have read the option invitation letter and agree to discharge responsibility expected of me as a participant under the Scheme.

Signature of Customer

Date

Certified that the particulars furnished above are correct as per our records.

(Bank's Stamp)

Date:-

Signature of the Authorized Signatory of Bank

1. Please attach a photocopy of cheque along with the verification obtained from the bank.
2. In case your Bank Branch is presently not "RTGS enabled", then upon its up gradation to "RTGS Enabled" branch, please submit the information again in the above proforma to the Department at earliest.