

भारतसरकार / **GOVERNMENT OF INDIA**
वस्त्रमंत्रालय / **MINISTRY OF TEXTILES**
विकासआयुक्त(हथकरघा)कार्यालय
O/o the Development Commissioner for Handlooms
बुनकरसेवाकेंद्र / **WEAVERS' SERVICE CENTRE**
HYDERABAD - 500001 (Telangana)
फ़ोन/Phones: **040-24603637**ईमेल/e-mail: wschderabad@yahoo.co.in

NOTICE INVITING E-TENDER

Tender Notice No.: HYDWSC/EMPANELMENT OF SUPPLIERS/LOOMSetc/1/2022

**Inviting Expression of Interests (Eols) for Empanelment of
Suppliers for supply of “Handlooms and accessories” to handloom
weavers of the Telangana in different Districts in the
State,outside Block Level Clusters, under HSS,under National
Handloom Development Programme (NHDP)through
theCPPPortal:www.eprocure.gov.in/eprocure/app**

For any technical related queries please contact

CPP Portal web site: www.eprocure.gov.in

CPP Portal Help Desk No.: 0120-4200462, 0120-4001002, 0120-4001005

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NOTICE INVITING E – TENDER

Tender Notice No.: HYDWSC/EMPANELMENT OF SUPPLIERS/LOOMSETC/1/2022

Sub: Inviting Expression of Interests (EoIs) for Empanelment of Suppliers for supply of “Handlooms & accessories” to the handloom weavers of the Telangana in different Districts in the State for weavers outside Block Level Clusters, under National Handloom Development Programme (NHDP).

- Weavers Service Centre (WSC), O/o Development Commissioner for Handlooms, Ministry of Textiles, Government of India, Hyderabad** invites online bids from the interested entities through two bid system (Technical and Financial) for supply of “Handlooms & accessories” to the handloom weavers in the various districts of Telangana State under National Handloom Development Programme (NHDP), where the 90% of the cost will be borne by the Ministry of Textiles, GoI (O/o The Development Commissioner for Handlooms, New Delhi) and 10% will be borne by the respective weaver beneficiary. The main object of empanelment of the entities as approved suppliers is to have a broad-based panel of technically capable, financially sound and reliable suppliers.

The tender document may be downloaded from the CPP portal www.eprocure.gov.in/eprocure/app.andhandlooms.nic.in , But online bids must be submitted through CPP Portal www.eprocure.gov.in/eprocure/app. Offline/ Manual bids will not be accepted. Bidders are advised to follow the instructions provided in the enclosed Request for Proposal (RFP). THE CRITICAL DATE SHEET is as under.

CRITICAL DATES

Publishing Date	23/03/2022 at 13:00 Hrs
Document Download Start Date and Time	23/03/2022 at 13:30 Hrs
Seek Clarification Start Date and Time	23/03/2022 at 15:00 Hrs
Seek Clarification End Date and Time	11/04/2022 at 13:00 Hrs
Bid Submission Start Date and Time	23/03/2022 at 14:00 Hrs
Bid Submission Closing Date and Time	12/04/2022 at 14:00 Hrs.
Fee/Technical Bid Opening Date and Time	13/04/2022 at 14:00 Hrs.
Financial Bid Opening Date and Time	Will be intimated after evaluation of Technical Bid.

- Bid documents may be scanned with 150 dpi with Black and white option which helps in reducing size of the scanned document. **All the technical bid documents may be scanned followed by page by page in to a single PDF file.**
- Bidders shall not tamper/modify the tender from including downloaded financial bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and bidder will be suspended for a period of 3 years from doing any business with WSC, Hyderabad.

5. Bidders are advised to visit the websites of www.handlooms.nic.in and CPP portal (www.eprocure.gov.in/eprocure/app) regularly till closing date of submission of tender for any corrigendum/addendum/amendment.

6. Public Procurement (Preference to Make in India):

I) The provisions of Public Procurement (Preference to Make in India) Order 2017 issued by Department of Industrial Policy and Promotion under Ministry of Commerce and Industry vide order No. P-45021/2/2017BE-II dated 15.06.2017 shall be applicable to the bidding process and award of the contract shall be done accordingly. In this connection, the minimum local content shall be 50% and the margin of purchase preference shall be 50%. The bidder shall have to specify whether he is a local supplier in terms of the Public Procurement (Preference to Make in India) Order 2017 or otherwise in the bid and they have also to sign the **Annexure VII to be provided on a non-judicial stamp paper of Rs.100/-**.

II) References: Preference to Make in India including counter offering will be as per the Public Procurement (Preference to Make in India), Order 2017 available in the following links and subsequent modifications/Amendments, if any :

<https://dipp.gov.in/publicprocurements>

http://dipp.nic.in/sites/default/files/publicProcurement_MakeinIndia_15June2017.pdf

http://dipp.nic.in/sites/default/files/Revised-PPP-MII-Order-2017_28052018.pdf

https://dipp.gov.in/sites/default/files/PPP-MII%20Order%20dt%2029th%20May%2019_0.pdf

<https://dipp.gov.in/sites/default/files/PPP%20MII%20Order%20dated%204th%20June%202020.pdf>

III) It may be noted that as this is an empanelment and all the bidders who matches with L1 will be empanelled, but as per the conditions laid down in the Para3(a)/3 (b)/ 3(c) (whichever is applicable) of the of the Public Procurement (Preference to Make in India) Order 2017, purchase preference of 50% shall be given among local suppliers who are empanelled as they matched with L1.

IV) BID – Securing Declaration

As per the recent Guidelines issued by Government of India, in lieu of Bid Security (EMD), bidders are asked to sign the “Bid Security Declaration” accepting that if they withdraw or modify their bids or fail to produce the Performance Guaranty as per the Orders given, during the period of validity etc., they will be suspended for the time specified in the tender documents, in case of this tender it is fixed as three years. As such the bidders have to sign the **Annexure III of the RFP to be provided on a non-judicial stamp paper of Rs. 100/-**.

V) Bidders from countries which shares land border with India :

According to the Department of Expenditure Order (Public Procurement No. 1) dated 23.07.2020 mandating that bidders having beneficial ownership in countries which share land border with India will be eligible to bid in public procurement, only if they are registered with the Competent Authority. Accordingly, the bidders of this category may register as required and should submit security clearance etc in Annexure VIII (Ref. pages from **33 to 56**) in addition to other documents in previous pages along with the bids, as detailed in the RFP.

VI) List of Items Required: The list of items are given in the **Annexure-I** to RFP enclosed

VII) List of documents to be attached with bids: Details are given in the RFP enclosed. In addition to document required, bidders from Countries which shares land border with India should have to submit documents referred at Pages from No. **33 to 56** which are exclusively belongs to them.

VIII) Submission of bids: Details are given in the RFP enclosed.

IX) Opening and Evaluation of bids: Details are given in the RFP enclosed.

REQUEST FOR PROPOSAL (RFP)

Ref: Tender Notice No.: HYDWSC/EMPANELMENT OF SUPPLIERS/LOOMSETC/1/2022

Request for Proposal for Empanelment of Suppliers for supply of Handlooms & its accessories suitable for handloomsto the weavers under HathkarghaSamvardhanSahayata under National Handloom DevelopmentProgramme (NHDP).

1. Background

The handloom sector is the second largest employer in India. This sector is unorganized and dispersed. For improving the quality of the fabric and enhancing the productivity, Ministry of Textiles is providing financial assistance to handloom weavers for Technological up-gradation of looms & accessories under HathkarghaSamvardhanSahayata component. The Office of DC (Handlooms) is taking up-gradation of handlooms under National Handloom Development Programme (NHDP).

Government of India will provide financial assistance to the extent of 90% of the cost of looms/accessories and remaining 10% will be borne by the weavers. [Accordingly, it has been decided to invite technical and financial bids on the basis of scope of work and eligibility criteria.]

New guidelines of HathkarghaSamvardhanSahayata (HSS) issued by office of DC (Handlooms) are available on the websitewww.handlooms.nic.in

2. EmpanelmentofSuppliers

For supply of identified items Annexure –I, Expression of Interests (EoIs) are invited from interested entities manufacturing Looms and its accessories suitable for handloom weaving.

3. Scope ofWork

To supply specified quality Handlooms and accessories to the applicants (weavers) as per the specifications mentioned in the RFP and supply order within 1 month of receipt of their 10% financial contribution. Supplier shall ensure delivery & installation of Looms and its accessories at the beneficiary's workplace/residence with prior intimation to weavers/beneficiaries through SMS etc (address & phone numbers will be provided with the Supply Order).

4. Handlooms/AccessoriesSpecifications

- The items supplied should be new, of good quality and comply with the parts specifications and quality norms as attached in Annexure – I.
- A sample of item(s) to be supplied, as per specifications, shall be exhibited before the Technical Evaluation Committee for inspection at the Weavers' Service Centre, Hyderabad before the Tender opening date.
- Supplier needs to stamp/emboss/engrave all items supplied by him with a unique code for identification. Quality of item will be checked by weaver beneficiary at the time of taking delivery and has to fulfill the weavers'satisfaction.
- Any deviations found from approved specification and quality of the items during course of implementation will result in debarring of the supplier from empanelment along with suitable penalty as decided by Weavers' Service Centre, Hyderabad.
- All items should carry a warranty of **one** year against any manufacturing defects from date of installation/Commissioning and liable to replace or repair the items as the case may be depending on the defect during the warranty period with free of cost.

5. Eligibility Criteria for submission of EoI

- a) The Supplying entity should be a registered entity/agency.
- b) The entity must have GST registration.
- c) The Supplying entity should have minimum two years' experience in manufacturing/supplying of Looms and its accessories suitable for handloom weaving for which bids are submitted.

6. Public Procurement (Preference to Make in India):

- i. The provisions of Public Procurement (Preference to Make in India) Order 2017 issued by Department of Industrial Policy and Promotion under Ministry of Commerce and Industry vide order no. P-45021/2/2017BE-II dated 15.06.2017 shall be applicable to the bidding process and award of the contract shall be done accordingly. In this connection, the minimum local content shall be 50% and the margin of purchase preference shall be 50%. The bidder shall have to specify whether he is a local supplier in terms of the Public Procurement (Preference to Make in India) Order 2017 or otherwise in the bid and they have also to sign the **Annexure VII to be provided on a non-judicial stamp paper of Rs.100/-**.
- ii. It may be noted that as this is an empanelment and all the bidders who matches with L1 will be empanelled, but as per the conditions laid down in the Para 3(a)/3(b)/3(c)/3A(a)(b)(c)(d) (whichever is applicable) of the of the Public Procurement (Preference to Make in India) Order 2017, purchase preference of 50% shall be given among local suppliers who are empanelled as they matched with L1.

7. Bidders from the countries which shares land border with India :

According to the Department of Expenditure Order (Public Procurement No. 1) dated 23.07.2020 mandating that bidders having beneficial ownership in countries which share land border with India will be eligible to bid in public procurement, only if they are registered with the competent authority. Accordingly, the bidders, who have beneficial ownership in countries which share land border with India and intend to participate in public procurement in India, may submit application for "Registration" in the format enclosed as Appendix "A". Bidders are also required to submit application for "Security Clearance" in the format enclosed as Appendix "B". Complete application containing both "Registration" and "Security Clearance" formats, duly filled in, may be submitted in the Office of Joint Secretary (MKN), DPIIT, Room No. 236A, Udyog Bhawan, New Delhi.

8. Information to the Bidders on E-tendering

Online bids must be submitted through CPP Portal: www.eprocure.gov.in/eprocure/app.

Offline/Manual bids will not be accepted.

A) Detailed Process to Registration/Search/Preparation/Submission of the tender through the following process

The bidders are required to submit soft copies of their bids electronically on the CPP portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP portal. More information useful for submitting online bids on the CPP portal may be obtained at <http://eprocure.gov.in/eprocure/app>.

Registration:

- i. Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <http://eprocure.gov.in/eprocure/app>) by clicking on the link "Click here to Enroll".

Enrolment on the CPP Portal is free of charge.

- ii. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- iii. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- iv. Upon enrolment, the bidders will be required to register their valid digital Signature Certificate (DSC) (Class II or class III Certificates with signing key usage) issued by any certifying Authority recognized by CCA India (e.g. Sify/TCS/nCode/eMudhra etc.), with their profile.
- v. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
- vi. Bidder then logs in to the site through the secured log-in by entering their user ID/Password and the password of the DSC/e-Token.

9. Searching of Tender Documents:

- i. There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- ii. Once the bidders have selected the tenders they are interested in, they may download the required documents/ tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS/email in case there is any corrigendum issued to the tender document.
- iii. The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification/ help from the Helpdesk.

10. Preparation of Bids :

- i. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- ii. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- iii. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF/ XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 150 dpi with black and white option which helps in reducing size of the scanned document.

To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN Card copy, audited balance sheets, GST registration, etc.) has been provided to the bidders. Bidders can use "My Space" or "Other important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

11. Submission of Bids

- i. Bidder should log into the site well in advance for bid submission so that he/she can upload the bid in time. i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.

- ii. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- iii. Micro and Small Enterprises registered for stores specified in the tender are exempted from payment of earnest money only on the submission of MSME registration certificate, (if applicable). This exemption is valid only if the Bidder submits a proof of UAM number allotted to them.
- iv. A standard Bill of Quantity (BoQ) format for financial bid has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the BoQ format provided and no other format is acceptable. Bidders are requested to download the BoQ file, open it and complete the coloured (unprotected) cells with their respective financial quotes and other details (Such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.
- v. The server time (which is displayed on the bidder's dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- vi. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured socket layer 128-bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- vii. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- viii. Upon the successful and timely submission of bids (i.e. after clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- ix. The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass by the bidder or his authorized signatory or his authorized representative (the authorized representative must carry the authorization letter signed by the bidder or his authorized signatory) for any bid opening meetings.
- x. The online bids both Technical Bid and Financial bid duly furnished in COVER-I & COVER-II respectively should be uploaded by the due date and time as per the schedule given in Critical Date Sheet. **Tenders should not be submitted offline.**
- xi. A Sample of item(s) shall be exhibited as per the specifications to the WSC, Hyderabad on or before the closing date and time of submission of bids for inspection by the Technical Evaluation Committee.

12. Documents to be Attached to Cover I (Technical Bid)

The scanned copies of the following documents in a single file in PDF format, must be uploaded in the Technical Bid:

- i **BID – Securing Declaration in lieu of Bid Security (EMD) bidders are asked to sign the "Bid Security Declaration in the name of the "Head of Office, Weavers' Service Centre, Hyderabad" accepting that if they withdraw or modify their bids or fail to produce the Performance Guaranty as per the Orders given, during the period of validity etc., they will be suspended for a period of three years. As such the bidders have to sign the Annexure III of the RFP and to be provided on a non-judicial stamp paper of Rs. 100/- Format of BID – Securing Declaration is given at Annexure-III.**

The soft copy of the BID – Securing Declaration must be uploaded online and Original Hard Copy of the BID – Securing Declaration must be submitted to The Head of Office, Weavers’ Service Centre, Nampally, 3rd floor, Chenetha Bhawan, Nampally, Hyderabad-500 001, Telangana on or before the last date of submission of Bid.

1. Earnest money deposit (EMD) is required in the form of Insurance Surety Bonds, Account Payee Demand Draft, Fixed Deposit Receipt, Banker’s Cheque or Bank Guarantee from any of the Commercial Banks in an acceptable form for Rs.24,000/- (Rupees Twenty Four Thousand only) in favour of “Deputy Director, Weavers’ Service Centre, Hyderabad” drawn on commercial bank payable at “Hyderabad”. Copy of the same should be uploaded online and Original Hard Copy should be submitted to the Deputy Director, Weavers’ Service Centre, 3rd Floor, Chenetha Bhawan, Namapally, Hyderabad - 500001 on or before the closing date and time of submission of bids. If the EMD is submitted through BG (Bank Guaranty), it should be minimum for 120 Days from the last date of submission of the bids, from the commercial bank, payable at Indore. The soft copy of the Bank Guarantee must be uploaded and Original Hard Copy of the Bank Guarantee must be submitted to the Deputy Director, Weavers’ Service Centre, 3rd Floor, Chenetha Bhawan, Namapally, Hyderabad - 500001 on or before the closing date and time of submission of bids.
 - ii. Copies of the (a) MSME registration certificate, (if applicable) (b) proof that the bidder is registered with the Udyog Aadhaar Memorandum UAM No.(if applicable)
 - iii. Copy of the Registration Certificate of the Agency.
 - iv. Copy of the valid GST Registration certificate of the Agency
 - v. Copy of the PAN card of the Agency.
 - vi. Copy of audited Balance sheet and Profit and Loss account of the previous 3 years audited by the Chartered Accountant.
 - vii. Copy of Income tax returns filed for the previous 3 years
 - viii. Copy of supply orders and proof of their execution by the Agency for the items for which bid is submitted (for proof of minimum 2 years’ experience).
 - ix. Details of the Supplier of Handlooms & its accessories in **Annexure II** duly signed by the Authorized Signatory. The bidder should note that items (proposed to be supplied) must be selected only from the list of items mentioned in **Annexure I**.
 - x. BID – Securing Declaration duly signed in **Annexure-III**
 - xi. Acceptance Letter of RFP in **Annexure-IV** duly signed as a token of acceptance.
 - xii. Power of attorney for the authorized signatory duly signed by the proprietor of the entity in **Annexure V**
 - xiii. Undertaking for the non-blacklisting duly signed in **Annexure VI**
 - xiv. Affidavit of Self certification as per **Annexure VII**
 - xv. **In addition to above documents Bidders from the countries which shares land border with India, should submit the documents mentioned at pages 33 to 57 i.e. Registration certificate, security clearance etc.etc.**

Note:

1. A Sample of item(s) for which the bid is made shall be submitted as per the specifications to the WSC, Hyderabad on or before the closing date and time of submission of bids, for demo and technical evaluation.
2. In case the bidder fails to submit any of the documents or to submit sample of items as stated above or fails to demonstrate the successful working of items, the other part of their tender i.e. ‘COVER-II’ shall not be considered for further download and shall be rejected straightway without any further reference. The Technical Bids and other documents i.e. ‘COVER-I’ will be downloaded and evaluated at the first stage to select the technically capable and competent bidders. At the second stage, Financial/Price Bid i.e. COVER-II of only the technically accepted offers will be downloaded and evaluated further. After opening of COVER-I, if all the Bids are found technically

unacceptable, the Financial (Price Bid) i.e. COVER-II submitted by the bidders against this tender shall not be opened/downloaded for obvious reasons.

13. Documents to be submitted in Cover II (Financial Bid)

Schedule of Price Bid in the form of attached Bill of Quantity (BoQ). The Proforma provided in the CPP Portal must be downloaded and filled in and digitally signed and uploaded online by the bidder.

14. Assistance to Bidders

- Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Head of Office, Weavers' Service Centre, 3rd Floor, Chenetha Bhawan, Hyderabad-500 001.
- Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24 x 7 CPP Portal Helpdesk. The contact number for the helpdesk is **0120-4200462, 0120-4001002, 0120-4001005.**

15. Process of Empanelment of Suppliers

- i. Technical Bids will be opened and evaluated by the Evaluation Committee. The bidders must demonstrate the working of items before the Evaluation Committee. The bidders fulfilling eligibility norms submitted sample(s) as per specification and quality on or before the closing date of submission of bids and successfully demonstrated the items will be technically eligible and the names of the technically eligible bidders will be published through the CPP portal.
- ii. Date of opening Financial Bid will be informed by the Evaluation committee.
- iii. Only Financial bids pertaining to the technically eligible bidders will be considered for opening and evaluation by the Committee.
- iv. The bidders who have quoted the lowest price for a specific item will be declared as L1 for that particular item. Thereby there may be different L1 for different items.
- v. The empanelment of suppliers will be done based on the price of L1 if it is found reasonable. If it is found not reasonable, negotiation with the L1 party may be carried out, and the price of the item will be fixed accordingly. As the Quantities of the material are more and to be supplied at a short notice and to give wider choice to the different weavers of different clusters and outside clusters, the other eligible bidders may also be counter offered to supply at the above fixed price by the Tender Evaluation Committee. If some/all of the eligible bidders accept to supply at the above price, then those parties who have accepted for supply of the material may also be considered for empanelment along with the L1 party and the L1 party should not have any objection for the above condition as this is only for empanelment of Suppliers.
- vi. The prices quoted should be valid for minimum one year with a provision for extending the same for second year by the WSC, Hyderabad, subject to consent of the suppliers and satisfactory performance.
- vii. In financial bid, prices quoted need to be inclusive of all costs, including transportation, installation/fitting, taxes, duties etc.
- viii. The Evaluation Committee reserves the right to accept/reject any bid without assigning any reason.
- ix. The decision of the Evaluation committee shall be final and binding on all the bidders.

16. Delivery, Installation of Items and Payment

- i. After the empanelment, the suppliers shall have to exhibit and demonstrate the items, at their

own cost, in the camps to be conducted by the WSC, Hyderabad in different places where the material is to be supplied. The Selected Handloom Weavers, after inspection of the exhibited/demonstrated items from the empanelled suppliers, shall choose their preferred item and pay 10% of the cost of the item preferably through RTGS/NEFT/UPI etc. to the supplier.

- ii. WSC, Hyderabad shall consolidate the supply order and place order with the supplier. Supply order shall contain details of the weavers i.e. name, address, mobile number, name of the item(s) to be supplied with specification and cost, time limit for the delivery etc.
- iii. WSC, Hyderabad shall send the list of beneficiaries who have placed the supply order in prescribed format to the office of DC (Handlooms). Based on the details received from the WSC, Hyderabad, Office of DC (Handlooms) shall place 90% of the GoI share with WSC concerned as budgetary provision.
- iv. In accordance with the supply order and delivery schedule, supplier shall ensure delivery and installation of items at the beneficiary's workplace/residence, as per the specification and quality in the RFP, with prior intimation to the beneficiaries through SMS etc. within 1 month of depositing their 10% contribution under intimation to the WSC, Hyderabad. On being satisfied with the performance of the looms/accessories, the weaver will inform the WSC, Hyderabad for inspection within 7 days.
- v. Quality and physical verification of the items supplied shall be done jointly by the officials of the WSC, Hyderabad, the NHDC and Director of Handlooms & Textiles, Govt of Telangana etc., in presence of the supplier and the beneficiary weaver.
- vi. If it is noticed that the item(s) supplied do not confirm to the specifications and quality as per RFP, the WSC, Hyderabad shall have the right to reject the item(s) in part or full. The suppliers shall be liable to replace the rejected item(s) within the stipulated time. Till the replacement is done, the rejected materials shall be lying at the risk, cost and responsibility of the supplier.
- vii. Balance 90% will be transferred to the supplier's bank account by the WSC, Hyderabad after satisfactory verification report.

17. Warranty

On the material supplied, One year for any manufacturing defects from the date of supply/installation of items. The supplier shall be liable to replace the items supplied for the manufacturing defects if any, arose within the warranty period free of cost.

18. Performance Security

The Empanelled Supplier will be required to deposit Performance Security of **3 %** of the value of the contract for all existing contracts the value of the order in the form of Bank Guarantee (in original) from any Commercial Bank in favour of "Deputy Director, Weavers' Service Centre, Hyderabad" after receiving the supply order and before supplying the items. The same will be returned to the supplier 60 days after completion of all contractual obligations of the supplier including Warranty obligations. Format of the Bank Guarantee for performance security will be supplied along with the Purchase order.

19. Other Terms and Conditions

- i. In financial bid, prices quoted need to be inclusive of all costs, including transportation, installation, taxes, duties etc. The amount of taxes applicable should clearly be mentioned separately.
- ii. The prices quoted should be valid for minimum one year with a provision for extending the same for second year by the WSC, Hyderabad, subject to consent of the suppliers and satisfactory performance.
- iii. Periodical updates to be submitted by the Supplier to Weavers' Service Centre, Hyderabad regarding the progress of the supplies.

- iv. Confidentiality of the data provided by the Weavers' Service Centre, Hyderabad should be maintained.

20. Rights of Weavers' Service Centre(WSC)

- WSC, Hyderabad reserves the right to accept/reject any or all bids received without assigning any reason whatsoever or may call for any additional information/clarification, if so required.
- WSC, Hyderabad reserves the right to amend or add the terms and conditions of the tender through corrigendum/addendum till the closing date and time of submission of bids on its own or in response to the clarification of the prospective bidders and these will be binding on all the bidders.

21. Agreement Cancellation

- i. In the event of supplier willfully not supplying the items within 1 month after placing the supply order, Weavers' Service Centre, Hyderabad at its sole discretion shall cancel this agreement in writing along with suitable penalty.
- ii. In the event of supplier not supplying the items within 1 month after placing the supply order, WSC, Hyderabad at its sole discretion may cancel the supply order and this agreement in writing along with suitable penalty.
- iii. If any information furnished by the supplier is found to be incorrect/untrue or terms and conditions are violated, then the WSC, Hyderabad shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy along with suitable penalty.

22. Court Jurisdiction

This shall be subject to the exclusive jurisdiction of courts at Hyderabad, Telangana state.

23. Force Majeure

Should any Force Majeure circumstance arise, each of the contracting party shall be excused for the non-fulfilling or for the delayed fulfillment of any of its contractual obligations, if the affected party within 15 days of its concurrence inform the other party in writing.

Force majeure shall mean fire, flood, natural calamities or any other acts as war, turmoil strikes (as not limited to the establishment of the seller), sabotage, and explosion and quarantine restrictions beyond the control of either party.

24. Miscellaneous

In case of any further clarification or information, following may be contacted:

The Head of Office, Weavers' Service Centre, 3rd Floor, Chenetha Bhawan, Nampally, Hyderabad, Telangana. PIN-500 001.

Phone 040- 24603637, 29800380. Email: wschyderabad@yahoo.co.in

**For Technical information: [Shri Pavan Kumar Ande, Technical Superintendent \(Weaving\)](#)
[Cell: 9177075142.](tel:9177075142)**

25. Arbitration & Reconciliation Act

In event of any dispute or difference between the parties hereto, such disputes or differences

shall be resolved amicably by mutual consultation. If such resolution is not possible, then the unresolved dispute or difference shall be referred to arbitration of the sole arbitrator to be appointed by the Development Commissioner (Handlooms), Ministry of Textiles, New Delhi. The provisions of Arbitration and Conciliation Act, 1996 (no.26 of 1996) shall be applicable to the arbitration under this clause. The venue of such arbitration shall be at Delhi or any other place, as may be decided by the arbitrator. The language of arbitration proceedings shall be final and binding on the parties. The expenses incurred by each party in connection with the preparation, presentation shall be borne by the party itself.

Pending the submission of and/ or decision on a dispute, difference or claim or until the arbitral award is published; the parties shall continue to perform all of their obligations under this agreement without prejudice to final adjustment in accordance with such award.

26. Disclaimer

- i. Though adequate care has been taken in preparation of this Request for Proposal (RFP) document, the entity submitting bids in response to this TENDER should satisfy itself that the information provided in the RFP document is complete in all respects.
- ii. The Head of Office, Weavers' Service Centre, Hyderabad (Ministry of Textiles, Government of India) does not make any representation or warranty as to the accuracy, reliability or completeness of the information in this Request for Proposal document.
- iii. Neither The Head of Office, Weavers' Service Centre, Hyderabad nor its employees will have any liability to any prospective Agency/supplier/entity or any other person under the law of contract, tort, the principles of restitution or unjust enrichment or otherwise for any loss, expense or damage which may arise from or be incurred or suffered in connection with anything contained in this Request for Proposal document, any matter deemed to form part of this Request for Proposal document, the award of the Assignment, information or any other information supplied by or on behalf of D. C. Handlooms or their employees, to any consultant or otherwise arising in any way from the selection process for the Assignment.
- iv. The Head of Office, Weavers' Service Centre, Hyderabad reserves the right to withhold or withdraw the process at any stage with intimation to all who submitted the Request for Proposal Application.
- v. The Head of Office, Weavers' Service Centre, Hyderabad, reserves the right, without any obligation or liability, to accept or reject any or all the bids at any stage of the process, to cancel or modify the process or change/modify/amend any or all provisions of this Request for Proposal Document, at any time, without assigning any reason whatsoever.

ANNEXURE -1

WEAVERS' SERVICE CENTRE, HYDERABAD

LIST / SPECIFICATIONS OF ITEMS REQUIRED

S. No.	Item	Specifications with material details	Quantity (approx)
1	Loom Accessories: Set of heald, reed, bobbin, shuttle, charkha etc.	As per specifications at ANNEXURE- 1A	15
2	Loom Accessories: Set of heald, reed, bobbin, shuttle, charkha etc.	As per specifications at ANNEXURE- 1B	15
3	Loom Accessories: Set of heald, reed, bobbin, shuttle, charkha etc.	80"/70" Tie & Dye Warp Beam, full set for Warp Tie & Dye Sarees/Dress materials	10
4	Frame Loom –72" RS wood	As per specifications at ANNEXURE-1C	5
5	Frame Loom (Iron) –72" RS (along with reed, heald)	As per specifications at ANNEXURE-1D	10
6	Warp Beam (5" dia) for 56" loom	Teak Wood	10
7	Cloth Beam (4" dia) for 56" loom	Teak Wood	10
8	Warp Beam (5" dia) for 60"-66" loom	Teak Wood	10
9	Cloth Beam (4" dia) for 60"-66" loom	Teak Wood	10
10	Street Sizing kit (brush, sticks, spray gun etc.)	Sizing brush –64"length- 6"height- 5"width -1 no 66" size Bamboo lease rods - 30 nos. Spray gun -1 no., 66" size gaiting rods-2 nos	5
11	Dobby (Lattice) with complete set -24 levers		10
12	Asu Machine (Manually Operated)- Madatha Asu		5

Quantity is indicative only. It may increase or decrease.

##The items quoted rates shall include all Taxes, Transportation, installation at door step, and Warranty/Guarantee, etc.

###Supply order will be issued subject to condition that Sanction/approval from the Office of the DCH, New Delhi.

Annexure -IA

WEAVERS' SERVICE CENTRE, HYDERABAD

Specifications for Loom accessories (Set of heald, reed, bobbin, shuttle, charkha etc) for Bed sheets/Dress materials etc

Sl.No.	Name of the Handloom accessories	Specifications with material details
1	Steel Reed	Suitable for Bedsheets/Dressmaterials etc as per the Weaver requirement
2	Wire healds as per the Reed count & Reed width	
3	Wooden Healds shafts - 8 no.s, Iron frame- 8 no.s with 8 Brackets	
4	Shuttles- 3no.s	
5	Bobbins - 24 no.s	
	# Quantity is indicative only	

ANNEXURE-IB

WEAVERS' SERVICE CENTRE, HYDERABAD

Specifications for Loom accessories (Set of heald, reed, bobbin, shuttle, charkha etc) for Sarees

Sl.No	Name of the Handloom accessories	Specifications with materials details	
1	80s X 52" size Nylon Heald Set with steel reed Or 78sx52" size Nylon Heald Set with steel reed	Dolla Acchu- 4 shafts (8 Karralu)	Suitable for Telangana Saree Weavings
2	Shuttles - 4 no.s (Fly shuttle - 2 No.s, Extra weft shuttle - 2 No.s)	For Saree Weaving	
3	Bobbins - 12 no.s	For Saree Weaving	
4	Cycle Wheel charka (High speed charka)	With iron frame	
	* Reed count will be changed as per the weaver requirement		

Quantity is indicative only

WEAVERS' SERVICE CENTRE, HYDERABAD**Specifications for frame Loom 72" (wooden)**

Sl.No.	Particulars	Size	Name of wood	Qty.Reqd. (in Nos.)
1	Vertical Poles	4" x 4" x 6'	Country Wood	4
2	Horizontal Cross Bars	3" x 2" x 7'	Country Wood	4
3	Side frame bottom cross bars	3" x 2" x 6'	Country Wood	2
4	Side frame top cross bars	3" x 2" x 6'	Country Wood	2
5	Side frame Middle cross bars	3" x 2" x 7'	Country Wood	2
6	Back Rest	3" x 2" x 7'	Country Wood	1
7	Front Rest	4" x 2" x 7'	Country Wood	1
8	Cloth Guide Cross Bar	3" x 2" x 7'	Country Wood	1
9	Lever Stand	3" x 2" x 7'.6"	Country Wood	2
10	Levers	2" x ¾" x 2'	Country Wood	8
11	Treadles	2" x 1 ½" x 5'.6"	Country Wood	4
12	Long lams	2" x 1" x 5'	Country Wood	4
13	Short lams	2" x 1" x 4'.6"	Country Wood	4
14	Treadle Brackets	2" x 2" x 8"	Country Wood	2
15	Weavers seat	10" x 1 ½" x 7'.6"	Country Wood	1
16	Warp/Cloth Beam	4" dia x 7'	Teak Wood	2
17	Warp/ Cloth beam Brackets	3" x 4" x 9"	Country Wood	4
18	Wooden Ratchet Wheel and Paul	8" Dia. x 2" thick 2" x 1" x 1'	Country Wood Country Wood	1 1
19	Iron Ratchet wheel and paul	6" dia. Metal	M.S. Plate	1
20	SLEY: Race board Sley swords Sley holding Bar Sley Middle cross bar Reed Cap Shuttle box side plates Shuttle box end plates End Plates supporting baars	4" x 2" x 9'.6" 4" x 1 ½" x 4' 3" x 2" x 7.6" 3" x 1 ½" x 6' 3" x 2" x 6' 4" x 1" x 2' 6" x 1" x 9" 2" x 1" x 2'.6"	Teak Wood Teak Wood Country Wood Teak Wood Teak Wood Teak Wood Teak Wood Teak Wood	1 2 1 1 1 4 2 2
21	Bolts, Nuts and Washers	----	-----	As required

*** Note: Country wood means Maddi or NallaTumma or Egisa

Annexure-1D

WEAVERS' SERVICE CENTRE, HYDERABAD

Specifications for Frame Loom 72" (Iron)

Sl.No.	Particulars	Size	Name of wood	Qty.Reqd. (in Nos.)
1	Vertical Poles	2" Angular x 6 mm x 6'	Iron	4
2	Horizontal Cross Bars	2" Angular x 6 mm"x 7'	Iron	4
3	Side frame bottom cross bars	2" Angular x 6 mm"x 6'	Iron	2
4	Side frame top cross bars	2" Angular x 6 mm"x 6'	Iron	2
5	Side frame Middle cross bars	2" Angular x 6 mm"x 7'	Iron	2
6	Back Rest	½" dia x x 7'	GI pipe	1
7	Front Rest	4"x 2"x 7'	Country Wood	1
8	Cloth Guide Cross Bar	3"x 2"x 7'	Country Wood	1
9	Lever Stand	3"x2"x7'.6"	Country Wood	2
10	Levers	2"x ¾"x 2'	Country Wood	8
11	Treadles	2"x1 ½"x5'.6"	Country Wood	4
12	Long lams	2"x1"x5'	Country Wood	4
13	Short lams	2"x1"x4'.6"	Country Wood	4
14	Treadle Brackets	2"x 2"x 8"	Country Wood	2
15	Weavers seat	10"x 1 ½ "x 7'6"	Country Wood	1
16	Warp/Cloth Beam	4" dia x 7'	Teak Wood	2
17	Warp/ Cloth beam Brackets	3" x 4"x 9"	Country Wood	4
18	Wooden Ratchet Wheel and Paul	8" Dia. x 2" thick 2"x1"x1'	Country Wood Country Wood	1 1
19	Iron Ratchet wheel and paul	6" dia. Metal	M.S. Plate	1
20	SLEY: Race board Sley swords Sley holding Bar Sley Middle cross bar Reed Cap Shuttle box side plates Shuttle box end plates	4"x2"x 9'.6" 4"x 1 ½ "x 4' 3"x 2" x 7.6" 3"x1 ½" x 6' 3"x2"x 6' 4"x 1"x 2' 6" x 1"x 9"	Teak Wood Teak Wood Country Wood Teak Wood Teak Wood Teak Wood Teak Wood	1 2 1 1 1 4 2

	End Plates supporting baars	2"x 1"x 2'.6"	Teak Wood	2
21	Bolts, Nuts and Washers	----	-----	As required
22	Reed, Heald set	As per requirement/suitable to the weaving of varieties of the area/place)		1 No, 1 set

*** Note: Country wood means Maddi or NallaTumma or Egisa

ANNEXURE – II

DETAILS OF THE SUPPLIER OF HANDLOOMS & ITS ACCESSORIES

(To be submitted in Agency's own letter head)

Ref: TENDER No.HYDWSC/EMPANELMENT OF SUPPLIERS/LOOMSETC/1/2022

1.	Name of Entity/Agency/Organization (Supplier)		
2.	Address		
3.	Name of Proprietor		
4.	Tele. No.	Office:	
		Residence:	
		Mobile:	
		Fax No.:	
		E.mail :	
5.	Year of Establishment of Agency/Organization		
6.	No. of years of experience in manufacturing Handlooms & its accessories		
7.	GST Registration No. and Date of Registration.		
8.	PAN Card No. and Date of Issue		

9. Maximum capacity for supplying Handlooms & its accessories in a month

Name of the Handlooms & its accessories(As per Annexure -I)	Monthly Capacity (in number)

10. Number of personnel employed	Technical	
	Non-technical	
11. Annual Sales Turnover of three years supported by audited Balance Sheet (Rs. in lakh)	Financial Year	Sales Turnover (Rs in Lakh)

	2017-18	
	2018-19	
	2019-20	
12. Profit of three years supported by Audited Profit and Loss Account (Rs. in lakh)	Financial Year	Profit (Rs. In lakh)
	2017-18	
	2018-19	
	2019-20	

13. Complete address of manufacturing facility/facilities	
14. Complete address of the retail shop, if any	
15. Any other specific information you would like to furnish	

This is to certify that I/we before signing this bid have carefully read the contents of the Bid Document and fully understood all the terms and conditions contained therein and undertake myself/ourselves to abide by the same.

I /We hereby declare that the information /facts provided is true, correct and to best of my/our knowledge and belief.

Note: Please strike out Not Applicable (N/A) against the columns, which does not relate, while filling up the above formats.

Date:

Place:

Signature of Bidder

Name of Bidder

Name of the firm/agency
Seal of Bidder

Annexure-III

BID – SECURING DECLARATION
to be provided on a non-judicial stamp paper of Rs. 100/-.

(As per O.M.No.F.9/4/2020-PPD, dt.12-11-2020 of DOE, MOF, GOI)

**Ref: TENDER No. HYDWSC/EMPANELMENT OF
SUPPLIERS/LOOMSETC/1/2022**

To
The Head of Office, Weavers' Service Centre, Nampally, HYDERABAD-500 001.

I/We, the undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid-Securing Declaration.

I/We accept that we will automatically be suspended from being eligible for bidding in any contract with the Weavers Service Centre, Hyderabad for the period of time of 3 years starting on Bid opening date of Tender Notice No.: **HYDWSC/EMPANELMENT OF SUPPLIERS/LOOMSETC/1/2022**, if we are in breach of our obligation(s) under the bid conditions, because I/We:

1. Have withdrawn our Bid during the period of bid validity specified in the Letter of Bid: Or
2. Having been notified of the acceptance of our Bid by the Weavers Service Centre, Hyderabad during the period of bid validity,
 - (a) Fail or refuse to execute the Contract, if required, Or
 - (b) Fail or refuse to furnish the Performance Security, in accordance with Purchase/Supply Order.
3. I/We understand this Bid-Securing Declaration shall expire if we are not the successful Bidder, upon
 - (i) our receipt of your notification to us of the name of the successful Bidder: Or
 - (ii) Twenty-eight days after the expiration of our Bid or any extension to it.

Dated this _____ day of _____ Entity seal (where appropriate)

Authorized Signature

for and on behalf of M/s. _____ Address: Seal

Name

In the capacity of

[Note: In case of a Joint Venture, the Bid-Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid.]

RFP ACCEPTANCE LETTER

(To be submitted in Agency's own letter head)

To

The Head of Office, Weavers' Service Centre, Nampally, HYDERABAD-500 001.

Sub: Acceptance of Terms & Conditions of RFP for empanelment of Suppliers.

Ref: TENDER No. HYDWSC/EMPANELMENT OF SUPPLIERS/LOOMSETC/1/2022

Name of RFP/Work: - Empanelment of Suppliers for supply of "Handlooms & its accessories suitable for handlooms" to the weavers under HathkarghaSamvardhanSahayata, under National Handloom Development Programme (NHDP)

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'RFP/Work' from the web site(s) namely www.eprocure.gov.in/eprocure/appas per your tender notice, given in the above-mentioned website(s).
2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. 1 to 57 (including all documents like annexure(s)etc.,) which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/ organizations too have also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.
5. I / We do hereby declare that our Firm/Agency/ has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.
6. I / We certify that all information furnished by our Firm/Agency is true & correct and, in the event, that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully,

(Signature of the Bidder, with Official Seal)

FORMAT FOR POWER OF ATTORNEY FOR THE AUTHORISED SIGNATORY

(To be submitted in Agency's own letter head)

**Ref: TENDER No. HYDWSC/EMPANELMENT OF
SUPPLIERS/LOOMSETC/1/2022**

To,

The Head of Office, Weavers' Service Centre, Nampally, HYDERABAD-500 001.

Dear Sir,

With reference to Tender No. **HYDWSC/EMPANELMENT OF SUPPLIERS/LOOMSETC/1/2022** we hereby authorize the following person as authorized signatory to carry out necessary bid formalities with reference to this RFP and authorize to sign the bid documents and contract/ agreement with the Weavers' Service Centre, Hyderabad.

Thanking you,

Yours faithfully

Place:

Date:

(Signature of the Proprietor)

Name:

Designation:

Seal of the Agency

UNDERTAKING ON BLACKLISTING

(To be submitted in Agency's own letter head)

**Ref: TENDER No. HYDWSC/EMPANELMENT OF
SUPPLIERS/LOOMSETC/1/2022**

It is certified that my firm/agency/company/entity has never been black listed by any of the Departments/Autonomous Institutions/Universities/Public Sector Undertaking of the Government of India or State Government and no criminal case is pending against the said firm/agency as on date.

Signature of the Bidder:

Place:

Name of the Authorized Signatory:

Date:

Name of the Firm/agency:

Seal of the Firm/Agency:

Format for Affidavit of Self-certification regarding Minimum Local Content in line with PPP MII Order, 2017 if applicable, to be provided on a non-judicial stamp paper of Rs.100/-.

Date: /03/2022

I _____ S/o/D/o/W/o, _____,
_____ Resident of _____

_____ hereby solemnly affirm and declare as under:

That I will agree to abide by the terms and conditions of the Public Procurement (Preference to Make in India) Order, 2017 (hereinafter PPP-MII order) of Government of India issued vide Order No: P-45021/2/2017 -BE-II dated 15/06/2017, its revisions provided in the following links and subsequent modifications/Amendments, if any:

- <https://dipp.gov.in/publicprocurements>
- http://dipp.nic.in/sites/default/files/publicProcurement_MakeinIndia_15June2017.pdf
- http://dipp.nic.in/sites/default/files/Revised-PPP-MII-Order-2017_28052018.pdf
- https://dipp.gov.in/sites/default/files/PPP-MII%20Order%20dt%2029th%20May%2019_0.pdf
- <https://dipp.gov.in/sites/default/files/PPP%20MII%20Order%20dated%204th%20June%202020.pdf>

That the information furnished hereinafter is correct to the best of my knowledge and belief and I undertake to produce relevant records before the procuring entity/WSC, Hyderabad or any other Government authority for the purpose of assessing the local content of goods/services/works supplied by me for..... (Enter the name of the Equipment/Item).

That the local content for all inputs which constitute the said goods/services/works has been verified by me and I am responsible for the correctness of the claims made therein.

That the goods/services/works supplied by me for..... (Enter the name of the Equipment/Item for Project) meets the 'Minimum Local Content' as defined in the PPP MII order. That the value addition for the purpose of meeting the 'Minimum Local Content' has been made by me at..... (Enter the details of the location(s) at which value addition is made).

That in the event of the local content of the goods/services/works mentioned herein is found to be incorrect and not meeting the prescribed Minimum Local Content criteria, based on the assessment of procuring agency WSC, Hyderabad/Government Authorities for the purpose of assessing the local content, action shall be taken against me in line with the PPP-MII order and provisions of the Integrity pact/ Bidding Documents and

That I agree to maintain the following information in the Company's record for a period of 8 years and shall make this available for verification to any statutory authority.

- i Name and details of the Local Supplier (Registered Office, Manufacturing unit location, nature of legal entity)
 - ii. Date on which this certificate is issued
 - iii. Goods/services/works for which the certificate is produced
- Procuring entity to whom the certificate is furnished

- iv. Percentage of local content claimed and whether it meets the Minimum Local Content prescribed :
- v. Name and contact detail of the unit of the Local Supplier(s)
- vi. Sale Price of the product
- vii. Ex-Factory Price of the product
- ix. Freight, insurance and handling
- x. Total Bill of Material
- xi. List and total cost value of input used to manufacture the Goods/to provide services/in construction of works
- xii. List and total cost of input which are domestically sourced. Value addition certificates from suppliers, if the input is not in-house to be attached
- xiii. List and cost of inputs which are imported, directly or indirectly for and on behalf of(Name of firm/entity)

That I undertake that I have fully understood the following conditions of the PPP-MII order

Para 9(c) Decisions on complaints relating to implementation of this order shall be taken by the Competent Authority which is empowered to look into procurement related complaints relating to the procuring entity.

Para 9(f) False declaration will be in breach of the code of integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151(iii) of the General Financial Rules along with such other actions as may be permissible under law.

Para 9(g) A supplier who has been debarred by any procuring entity for violation of this order shall not be eligible for preference under this order for procurement by any other procuring entity for the duration of the debarment. The debarment for such other procuring entities shall take effect prospectively from the date on which it comes to the notice of the other procuring entities

Signature of the Bidder:

Place: Name of the Authorized Signatory:
Date: Name of the Firm/agency:

Seal of the Firm/Agency:

F.No.6/18/2019-PPD
Ministry of
Finance Department of
Expenditure Public Procurement
Division

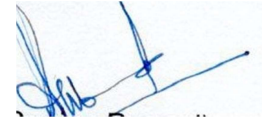
161, North Block,
New Delhi
23rd July, 2020

Office Memorandum

Subject: Insertion of Rule 144(xi) in the General Financial Rules (GFRs), 2017

Rule 144 of the General Financial Rules 2017 entitled 'Fundamental principles of public buying', has been amended by inserting sub-rule (xi) as under:

Notwithstanding anything contained in these Rules, Department of Expenditure may, by order in writing, impose restrictions, including prior registration and/or screening, on procurement from bidders from a country or countries, or a class of countries on grounds of defence of India, or matters directly or indirectly related thereto including national security; no procurements shall be made in violation of such restrictions.



(Sanjay Prasad)
Joint Secretary (PPD)
Email ID: js.pfc2.doe@gov.in
Telephone: 011-23093882

To,

- (1) Secretaries of All Ministries/Departments of Government of India
- (2) Chief Secretaries/Administrators of Union Territories/National Capital Territory of Delhi

Order (Public Procurement No.1)

Subject: Restrictions under Rule 144(xi) of the General Financial Rules (GFRs), 2017

Attention is invited to this office OM no. 6/18/2019-PPD dated 23rd July 2020 inserting Rule **144 (xi)** in GFRs 2017. In this regard, the following is hereby ordered under Rule 144(xi) on the grounds stated therein:

Requirement of registration

1. Any bidder from a country which shares a land border with India will be eligible to bid in any procurement whether of goods, services (including consultancy services and non-consultancy services) or works (including turnkey projects) only if the bidder is registered with the Competent Authority, specified in **Annex I**.
2. This Order shall not apply to (i) cases where orders have been placed or contract has been concluded or letter/notice of award/ acceptance (LoA) has been issued on or before the date of this order; and (ii) cases falling under **Annex II**.

Transitional cases

3. Tenders where no contract has been concluded or no LoA has been issued so far shall be handled in the following manner:-
 - a) *In tenders which are yet to be opened, or where evaluation of technical bid or the first exclusionary qualifying stage (i.e. the first stage at which the qualifications of tenderers are evaluated and unqualified bidders are excluded) has not been completed:* No contract shall be placed on bidders from such countries. Tenders received from bidders from such countries shall be dealt with as if they are non-compliant with the tender conditions and the tenders shall be processed accordingly.
 - b) *If the tendering process has crossed the first exclusionary qualifying stage:* If the qualified bidders include bidders from such countries, the entire process shall be scrapped and initiated *denovo*. The *denovo* process shall adhere to the conditions prescribed in this Order.
 - c) As far as practicable, and in cases of doubt about whether a bidder falls under paragraph 1, a certificate shall be obtained from the bidder whose bid is proposed to be considered or accepted, in terms of paras 8, 9

and 10 read with para 1 of this Order.

Incorporation in tender conditions

4. In tenders to be issued after the date of this order, the provisions of paragraph 1 and of other relevant provisions of this Order shall be incorporated in the tender conditions.

Applicability

5. Apart from Ministries/Departments, attached and subordinate bodies, notwithstanding anything contained in Rule 1 of the GFRs 2017, this Order shall also be applicable
 - a. to all Autonomous Bodies;
 - b. to public sector banks and public sector financial institutions; and
 - c. subject to any orders of the Department of Public Enterprises, to all Central Public Sector Enterprises; and
 - d. to procurement in Public Private Partnership projects receiving financial support from the Government or public sector enterprises/ undertakings.
 - e. Union Territories, National Capital Territory of Delhi and all agencies/undertakings thereof

Definitions

6. "Bidder" for the purpose of this Order (including the term 'tenderer', 'consultant', 'vendor' or 'service provider' in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies). every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency, branch or office controlled by such person, participating in a procurement process.
7. "Tender" for the purpose of this Order will include other forms of procurement, except where the context requires otherwise.
8. "Bidder from a country which shares a land border with India" for the purpose of this Order means
 - a) An entity incorporated, established or registered in such a country; or
 - b) A subsidiary of an entity incorporated, established or registered in such a country; or
 - c) An entity substantially controlled through entities incorporated, established or registered in such a country; or
 - d) An entity whose beneficial owner is situated in such a country; or
 - e) An Indian (or other) agent of such an entity; or
 - f) A natural person who is a citizen of such a country; or
 - g) A consortium or joint venture where any member of the consortium or joint venture falls under any of the above

9. "Beneficial owner" for the purpose of paragraph 8 above will be as under:

(i) In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person(s), has a controlling ownership interest or who exercises control through other means.

Explanation-

a. "Controlling ownership interest" means ownership of, or entitlement to, more than twenty-five percent of shares or capital or profit of the company;

b. "Control" shall include the right to appoint the majority of the directors or to control the management or policy decisions, including by virtue of their shareholding or management rights or shareholders agreements or voting agreements;

(ii) In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership;

(iii) In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals;

(iv) Where no natural person is identified under (i) or (ii) or (iii) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;

(v) In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.

10. "Agent" for the purpose of this Order is a person employed to do any act for another, or to represent another in dealings with third persons.

Sub-contracting in works contracts

11. In works contracts, including turnkey contracts, contractors shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority. The definition of "contractor from a country which shares a land border with India" shall be as in paragraph 8 above. This shall not apply to sub-contracts already awarded or before the date of this Order.

Certificate regarding compliance

12. A certificate shall be taken from bidders in the tender documents regarding their compliance with this Order. If such certificate given by a bidder whose bid is accepted is found to be false, this would be a ground for immediate termination and further legal action in accordance with law.

Validity of registration

13. In respect of tenders, registrations should be valid at the time of submission of bids and at the time of acceptance of bids. In respect of supply otherwise than by tender, registration should be valid at the time of placement of order. If the bidder was validly registered at the time of acceptance/ placement of order, registrations shall not be a relevant consideration during contract execution.

Government E-Marketplace

14. The Government E-Marketplace shall, as soon as possible, require all vendors/bidders registered with GeM to give a certificate regarding compliance with this Order, and after the date fixed by it, shall remove non-compliant entities from GeM unless/ until they are registered in accordance with this Order.

Model Clauses/Certificates

15. Model Clauses and Model Certificates which may be inserted in tenders/obtained from Bidders are enclosed as Annex III. While adhering to the substance of the Order, procuring entities are free to appropriately modify the wording of these clauses based on their past experience, local needs etc. without making any reference to this Department.

(S



Joint Secretary (PPD)

Email ID: js.pfc2.doe@gov.in

Telephone: 011-23093882

To

- (1) Secretaries of All Ministries/ Departments of Government of India for information and necessary action. They are also requested to inform these provisions to all procuring entities.
- (2) Secretary, Department of Public Enterprises with a request to immediately reiterate these orders in respect of Public Enterprises.
- (3) Secretary DPIIT with a request to initiate action as provided under Annex I
- (4) Chief Secretaries/ Administrators of Union Territories/ National Capital Territory of Delhi

Annex: Competent Authority and Procedure for Registration

- A. The Competent Authority for the purpose of registration under this Order shall be the Registration Committee constituted by the Department for Promotion of Industry and Internal Trade (DPIIT)*.
- B. The Registration Committee shall have the following members*:
- i. An officer, not below the rank of Joint Secretary, designated for this purpose by DPIIT, who shall be the Chairman;
 - ii. Officers (ordinarily not below the rank of Joint Secretary) representing the Ministry of Home Affairs, Ministry of External Affairs, and of those Departments whose sectors are covered by applications under consideration;
 - iii. Any other officer whose presence is deemed necessary by the Chairman of the Committee.
- C. DPIIT shall lay down the method of application, format etc. for such bidders as stated in para 1 of this Order.
- D. On receipt of an application seeking registration from a bidder from a country covered by para 1 of this Order, the Competent Authority shall first seek political and security clearances from the Ministry of External Affairs and Ministry of Home Affairs, as per guidelines issued from time to time. Registrations shall not be given unless political and security clearance have both been received.
- E. The Ministry of External Affairs and Ministry of Home Affairs may issue guidelines for internal use regarding the procedure for scrutiny of such applications by them.
- F. The decision of the Competent Authority, to register such bidder may be for all kinds of tenders or for a specified type(s) of goods or services, and may be for a specified or unspecified duration of time, as deemed fit. The decision of the Competent Authority shall be final.
- G. Registration shall not be granted unless the representatives of the Ministries of Home Affairs and External Affairs on the Committee concur*.
- H. Registration granted by the Competent Authority of the Government of India shall be valid not only for procurement by Central Government and its agencies/public enterprises etc. but **also for procurement by State Governments and their agencies/public enterprises etc. No fresh registration at the State level shall be required.**

- I. The Competent Authority is empowered to cancel the registration already granted if it determines that there is sufficient cause. Such cancellation by itself, however, will not affect the execution of contracts already awarded. Pending cancellation, it may also suspend the registration of a bidder, and the bidder shall not be eligible to bid in any further tenders during the period of suspension.
- J. For national security reasons, the Competent Authority shall not be required to give reasons for rejection/cancellation of registration of a bidder.
- K. In transitional cases falling under para 3 of this Order, where it is felt that it will not be practicable to exclude bidders from a country which shares a land border with India, a reference seeking permission to consider such bidders shall be made by the procuring entity to the Competent Authority, giving full information and detailed reasons. The Competent Authority shall decide whether such bidder may be considered, and if so shall follow the procedure laid down in the above paras.
- L. Periodic reports on the acceptance/ refusal of registration during the preceding period may be required to be sent to the Cabinet Secretariat. Details will be issued separately in due course by DPIIT.

[*Note:

- i. In respect of application of this Order to procurement by/under State Governments, all functions assigned to DPIIT shall be carried out by the State Government concerned through a specific department or authority designated by it. The composition of the Registration Committee shall be as decided by the State Government and paragraph 6 above shall not apply. However, the requirement of **political and security clearance as per para D shall remain and no registration shall be granted without such clearance.**
- ii. Registration granted by State Governments shall be valid only for procurement by the State Government and its agencies/ public enterprises etc. and shall not be valid for procurement in other states or by the Government of India and their agencies/public enterprises etc.]

Annex II: Special Cases

- A. Till 31st December 2020, procurement of medical supplies directly related to containment of the Covid-19 pandemic shall be exempt from the provisions of this Order.
- B. *Bona fide* procurements made through GeM without knowing the country of the bidder till the date fixed by GeM for this purpose, shall not be invalidated by this Order.
- C. *Bona fide* small procurements, made without knowing the country of the bidder, shall not be invalidated by this Order.
- D. In projects which receive international funding with the approval of the Department of Economic Affairs (DEA), Ministry of Finance, the procurement guidelines applicable to the project shall normally be followed, notwithstanding anything contained in this Order and without reference to the Competent Authority. Exception to this shall be decided in consultation with DEA.
- E. This Order shall not apply to procurement by Indian missions and by offices of government agencies/undertakings located outside India.

Annex III

Model Clause/Certificate to be inserted in tenders etc.

(While adhering to the substance of the Order, procuring entities and GeM are free to appropriately modify the wording of the clause/certificate based on their past experience, local needs etc.)

Model Clauses for Tenders

- I. Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority.
- II. "Bidder" (including the term 'tenderer', 'consultant' or 'service provider' in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency branch or office controlled by such person, participating in a procurement process.
- III. "Bidder from a country which shares a land border with India" for the purpose of this Order means:-
 - a. An entity incorporated, established or registered in such a country; or
 - b. A subsidiary of an entity incorporated, established or registered in such a country; or
 - c. An entity substantially controlled through entities incorporated, established or registered in such a country; or
 - d. An entity whose *beneficial owner* is situated in such a country; or
 - e. An Indian (or other) agent of such an entity; or
 - f. A natural person who is a citizen of such a country; or
 - g. A consortium or joint venture where any member of the consortium or joint venture falls under any of the above
- IV. The *beneficial owner* for the purpose of (iii) above will be as under:
 1. In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has a controlling ownership interest or who exercises control through other means.

Explanation-

 - a. "Controlling ownership interest" means ownership or entitlement to more than twenty-five percent of shares or capital or profit of the company;
 - b. "Control" shall include the right to appoint majority of the directors or to

control the management or policy decisions including by virtue of their shareholding or management rights or shareholders agreements or voting agreements;

2. In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership or entitlement to more than fifteen percent of capital or profit of the partnership;
 3. In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals;
 4. Where no natural person is identified under (1) or (2) or (3) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;
 5. In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.
- V. An Agent is a person employed to do any act for another, or to represent another in dealings with third person.
- VI. *[To be inserted in tenders for Works contracts, including Turnkey contracts]* The successful bidders shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority.

Model Certificate for Tenders (for transitional cases as stated in para 3 of this Order)

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I hereby certify that this bidder is not from such a country and is eligible to be considered."

Model Certificate for Tenders

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I certify that this bidder is not from such a country or, if from such a country, has been registered with the

Competent Authority. I hereby certify that this bidder fulfills all requirements in this regard and is eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority shall be attached.]"

Model Certificate for Tenders for Works involving possibility of sub-contracting

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries. I certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority and will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority. I hereby certify that this bidder fulfills all requirements in this regard and is eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority shall be attached.]"

Model Certificate for GeM:

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I certify that this vendor/ bidder is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that this vendor/ bidder fulfills all requirements in this regard and is eligible to be considered for procurement on

GeM. [Where applicable, evidence of valid registration by the Competent Authority shall be attached.]"

Orders and formats in respect of bidders from countries which shares land border with India

No.P-45021/112/2020-PP(BE-II)(E-43780)
Government of India Ministry of Commerce and Industry
Department for Promotion of Industry and Internal Trade (Public Procurement Section)

Udyog Bhawan, New Delhi
Dated August 28, 2020

OFFICE MEMORANDUM

Subject: Format for registration of bidders from countries which shares land border with India – mode of submission of application for registration along with Appendix 'A' and Appendix 'B' – regarding.

The undersigned is directed to refer to this Department's OM of even number dated 24.08.2020 (copy attached) on the above mentioned subject and inform that applicants are required to submit the registration application in the format as prescribed in above referred OM along with a covering letter in the format enclosed herewith.

2 The application may be submitted in four hard copies in the Office of Joint Secretary (MKN), DPIIT, Room No. 236A, Udyog Bhawan, New Delhi. A soft copy in pdf format may also be sent to email iddpiit.144@gov.in

3. This issues with the approval of competent authority.

Encl: As above



(D.V.S.P. Varma)

Under Secretary to Govt. of
India Email: dvsp.varma@nic.in

To

1. All Ministries/Departments of Government of India
2. All Industry Associations

Covering Letter Format

To

The Office of JS (MKN)

Chairman Registration Committee

Room No. 236A, Udyog Bhawan, New Delhi

Subject: Application for registration of bidders having beneficial ownership in countries which share land border with India in accordance with Department of Expenditure Order No. F.No.6/18/2019-PPD dated 23.07.2020 and DPIITOM No. P-45021/112/2020-PP (BE-II) (E-43780)

dated 24.08.2020 regarding.

We, M/s ___ (Name of the Bidder), hereby submit an application for registration of our Company in accordance with Department of Expenditure Order No. F.No.6/18/2019-PPD dated 23.07.2020 and DPIITOM No. P-

45021/112/2020-PP (BE-II) (E-43780) dated 24.08.2020 through its authorized signatory.

2. We confirm that the application complete in all regards, and duly signed by authorized signatory on all pages, is being submitted in four hard copies. We also confirm that a soft copy in pdf format has been emailed to dpiit.144@gov.in. We understand that an incomplete application will not be processed and summarily ignored.

3. We also confirm that we, M/s ___ (Name of the Bidder), and M/s (Name of Manufacturer/Service provider/Contractor, if different from bidder) are not currently debarred/blacklisted/banned by any Government entity in India.

4. We also confirm that signatory of this letter & application form is the authorized signatory of the _____ (Name of the Bidder). A copy of authorization letter is enclosed.

(Name and Signature of authorized signatory of bidder along with telephone number and email Id)

Udyog Bhawan, New
Delhi Dated August 24, 2020

OFFICE MEMORANDUM

Subject: Format for registration of bidders from countries which share land border with India – regarding

The undersigned is directed to refer Department of Expenditure Order (Public Procurement No. 1) dated 23.07.2020 mandating that bidders having beneficial ownership in countries which share land border with India will be eligible to bid in public procurement, only if they are registered with the competent authority. Accordingly, the bidders, who have beneficial ownership in countries which share land border with India and intend to participate in public procurement in India, may submit application for “Registration” in the format enclosed as Appendix “A”. Bidders are also required to submit application for “Security Clearance” in the format enclosed as Appendix “B”. Complete application containing both “Registration” and “Security Clearance” formats, duly filled in, may be submitted in the Office of Joint Secretary (MKN), DPIIT, Room No. 236A, Udyog Bhawan, New Delhi.

2. The validity period of the registration shall be 12 months from the date of issue of registration letter. However, in case of appointment of new Director(s)/ new shareholders with more than 10% shares/ change in controlling ownership interest or control through other means, the registration shall stand cancelled. In such cases, bidders will be required to apply for a fresh registration. The list of bidders who have been registered with competent authority shall be displayed on the website of DPIIT.

3. The registration granted by this Department shall be only for the purpose of bid participation under Rule 144(xi) of General Financial Rules, 2017.

4. This issue is with the approval of competent authority.

Encl: As above



(D.V.S.P. Varma)
Under Secretary to Govt. of
India Email: dvsp.varma@nic.in

To

1. All Ministries/Departments of Government of India
2. All Industry Associations

Format for bidder registration under Rule144(xi) of GFR

<p>Name of Bidder - as defined in the Department of Expenditure Order (Public Procurement No. 1) issued vide No. F.No.6/18/2019-PPD dated 23rd July, 2020</p>	
<p>Type of business entity (Natural Person/Private Limited Company/ Public Limited Company/Sole Proprietorship/ One Person Company/ Partnership firm/ Limited Liability Partnership/ Joint Venture/ Trust/ NGO/or any other type of entity) In case of incorporated entity - to attach certificate of incorporation.</p>	
<p>Beneficial owners - as defined in the Department of Expenditure Order (Public Procurement No. 1) issued vide No. F.No.6/18/2019-PPD dated 23rd July, 2020 Details of all beneficial owners having ownership more than that prescribed in Para 9 of Department of Expenditure Order (Public Procurement No. 1) issued vide No. F.No.6/18/2019-PPD dated 23rd July, 2020 may be furnished in the format as given in Annexure-I duly certified by practicing Chartered Accountant in India.</p>	
<p>Complete address of the Registered Office with contact person name, telephone number and email id.</p>	
<p>Whether registration is being sought as</p> <p>a. Manufacturer/service provider/contractor for supply of goods/ services/ works</p> <p>OR</p> <p>b. As an agent/reseller/distributor/member of consortium/ Branch Office/ Office Controlled by bidder/any subsidiary of any artificial juridical person/ any other type of category)</p>	

Biddertogivedetailsinwhichcategory– registrationisbeingsought.	
Incaseregistrationisbeingsoughtasanagent/reseller/distributor/ Officecontrolledbybidder/ any other subsidy of any artificial juridicalperson/anyothercategoryotherthanmanufacturers , service provider and contractor ofabove-the detailsofmanufacturer/serviceprovider/contractor maybefurnishedinAnnexure-II.	
The detailsofitems (goods/services/works)for whichregistrationissoughtasperAnnexure–III	
FinancialdetailsinINR/USDollar forlastfive financialyearsasperAnnexure– IVdulycertifiedbypracticingChartered Account inIndia.	

Note: The terminology “Works” in the entire document means “Works including turnkeyworks/ projects”. Similarly, the terminology “Services” means “Consultancy as well as non-consultancyservices”.

Annexure-II to Appendix -A

Detailsofmanufacturer/serviceprovider/contractor

Name of manufacturer/serviceprovider/contractor	
Type of business entity (Natural Person/Private Limited Company/ Public Limited Company/Sole Proprietorship/ One Person Company/ Partnership firm/ Limited Liability Partnership/ Joint Venture/ Trust/ NGO/ or any other type of entity) In case of incorporated entity - to attach certificate of incorporation.	
Beneficial owners - as defined in the Department of Expenditure Order (Public Procurement No. 1) issued vide No.F.No.6/18/2019-PPD dated 23rd July, 2020 Details of all beneficial owners having ownership more than that prescribed in Para 9 of Department of Expenditure Order (Public Procurement No. 1) issued vide No. F.No.6/18/2019-PPD dated 23rd July, 2020 may be furnished in the format as given in Annexure-I duly certified by practicing Chartered Accountant in India.	
Complete address of the Registered Office of manufacturer/serviceprovider/contractor with contact person name, telephone number and email Id.	
In case of manufacturer, complete address of the manufact uring premises with name, telephone number and email Id of contact person.	
In case of service provider/contractor, complete address of the premises from where services are provided may be given with name, telephone number and email Id of contact person.	
The detail of items (goods/services/works) for which regi stration is sought as per Annexure –III	
Financial details in INR/USD for last five financial years as per Annexure –IV duly certified by practicing Chartered Accountant in India.	

Annexure-III to Appendix -A

Detailsofitem(goods/ services/ works)forwhichregistration is sought

Descriptionofitems(goods/services/works)forwhichreg istration is beingsought.	
Broadtechnicalspecificationparameters/detailsofitems	
AnnualCapacityofbidderforeachofthegoods/services/w orks forwhichregistrationisbeingsought.	
MajorpublicprocuringentitiesinIndiafortheseitems	
Details of contracts received in last 05 years for theseitems from public procuring entities in India in theformatgiven in Annexure-V	
Details of contracts received in last 05 years for theseitem from private sector in India in the format given inAnnexure-VI	
Detailsofoutsourcedcomponents/goodsandsubcontract ed works and services proposed to be usedin execution of contract may be provided in the formatgivenin Annexure-VII.	

Note:-

1. Biddercanseekregistration formultipleitemsin
anapplicationbyprovidingrequisitesdetailsforeach of theitem forwhich registration is
beingsought.
2. Registrationwillbevalidforaperiodofoneyear fromthedateofissue.
3. If there is change in the beneficial ownership of the bidder/
manufacturer/contractor/service provider – this registration shall automatically
stand annulled.Freshregistration need tobefiled in such cases.

Annexure-IV to Appendix -A

Financial details in INR/USDollar for last five financial years duly certified by practicing Chartered Account in India.

Financial year(FY)	Net Sales turnover During the FY	Net Profit during the FY	Net worth at the end Of the FY

Annexure-V to Appendix -A

Detailsof contracts receivedinlast 05years frompublicprocuring entitiesin India

Sr.No.	Descriptionof goods/services/works with broad technical parameters	Procuring entity details – Name and complete address of the Organization.	Purchase Order Qty and value	Status of the Order – Executedsuccessfully/un derexecution/cancelled

Note: The details are required to be furnished only for those goods/ services / works forwhichregistration is beingsought.

Annexure-VI to Appendix -A

Detailsof contractsreceived inlast05years fromprivatesectorin India

Sr.No.	Descriptionofgoods/ services/workswith broadtechnicalpara meters	Procuring entity details – Nameandcompleteaddress of theOrganiz ation.	Purchase Order Qty and value	Status of theOrder – Executedsucc essfully/unde rexecution/ca ncelled

Note: The details are required to be furnished only for those goods/ services / works forwhichregistration is beingsought.

Proforma for application for security clearance for registration of bidders from countries which share land border with India.

I. Details in respect of bidding company/person:

Sl. NO.	Name of the Company/ Person	Type of Company (Pvt.Ltd./Pub. Ltd./ Sole Proprietorship/ one person Company / partnership / LLP / JV / TRUST/ NGO etc.)	Country of registration in case of company / Nationality (if holding multiple Nationality, all must be mentioned) in case of person.	Registration number with date in case of company/ passport nos. and issue date in case of person.	Registered office address and Correspondence address in case of company/ contact Address in case of person.	Previous name of the company, if any.	Details of Registration, if any (ref. no.& date.)
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II.Details of Beneficial ownership of entity.

Sl. NO	Name of the company/individuals which/who are the Beneficial owner of bidding company	Country of registration, registration number with date in case beneficial owner is a company/ nationality, passport nos. and issue date (if holding multiple nationality, all must be mentioned)in case beneficial owner is an individual.	Registered office address in case of company and correspondence address/ contact address in case of individual.	Details of intermediary company(s) /persons between bidder company or person and beneficial owner company/ individual.	Enclose a chart depicting the link between bidding company/ person and the beneficial company/ owners along with details such as address, parentage, passport details (in case of individuals) or company registration details (in case of companies)
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III. Details in respect of directors of bidding company:

S.No	Full name of Board of Directors	Present position held with date (since when)	Date of birth	Parentage (name of father / mother)	Present & Permanent Address	Nationality(if holding multiple nationality ,all must be mentioned	Passport Nos. and issue date , if any	Contact address & telephone number
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IV. Details of shareholders of bidding company (all companies /entities /individuals with more than 10% shares or having controlling ownership interest or exercising control through other means in case of less than 10% shares):

S.No	Full name of individual / company	Parentage (name of father / mother) in case of individuals, and registration number in case of companies	Permanent address / present address in case of individuals, and registered and correspondence address in case of companies	Present position held, in any, in the applicant company	Nationality, in case of individual (if holding multiple nationality, (all must be mentioned) / country of registration , in case of company	Passport Nos. and date of issue , if any (date of birth ,in case Passport not available) for individuals.	% of shares held in the company.
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V. Details of tender(s) and specific goods / services / works / proposed to be supplied:

VI. Reasons for seeking registration with Registration committee of DPIIT: A brief note be attached.

VII. Details of nature of activities undertaken by bidding company/ person: A brief note be attached.

VIII. Details of nature of activities undertaken by beneficial owner of bidding company/ person: A brief note be attached.

IX. Details of criminal cases , if any, against the bidding company, its director(s) or person as per annexure

Self-declarationforbiddingCompanyanditsDirector(s)/OwnersorPerson

a. Name&addressandregistrationnumberofthe company

b.Nameandaddressofowners(incaseof proprietorshipfirm)

/directorsofthecompany/person

1 _____

2 _____

3. _____

c Arethecompanyowners(incaseofproprietorshipfirm)/directors/personlistedabove are the subject of any ?

- | | | |
|----|--|--------|
| 1 | Preventive detention proceedings under PublicSafetyAct/NationalSecurityActetc. | Yes/No |
| 2. | Criminalinvestigationinwhichchargesheet hasbeenfiled | YesNo |

d. If Yes,pleaseprovidefollowingdetails

1. Case/FIRnumber
2. Detention/warrantnumber,ifany,
3. Policestation/district/agency
4. Sectionsoflawunderwhichcase(s)has/have beenfiled
5. Nameandplaceof thecourt

e. Theabovementioneddetaileareinrespectofboth Indiaandanyotherforeigncountry

(Signature)

Note:Theaboveself-declarationisrequiredtobefilledandsignedbytheauthorized signatoryofthecompany.

-:-:-